

**Commissioners of Leonardtown  
Human Resources/Permit Clerk Position**

The Town of Leonardtown is accepting resumes for a full-time Human Resources/Permit Clerk.

Responsibilities include processing payroll and all required reporting, management of benefits for employees and serving as Planning and Zoning permit clerk.

Individuals must have good customer service skills and be able to multi-task. AA degree in human resources or a related field or equivalent combination of experience and training is required.

Annual salary will start at \$40,500 and up based on experience.

Send resume and three professional references to  
Laschelle McKay  
Commissioners of Leonardtown  
POB 1  
Leonardtown, MD 20650  
or email to [Leonardtown.commissioners@verizon.net](mailto:Leonardtown.commissioners@verizon.net).

Application deadline is January 22, 2016.