

# APPLICATION FOR VENDOR/EXHIBITOR SPACE "EARTH DAY CELEBRATION"

Sunday, April 22, 2012 (No Rain Date) - 12:30 p.m. – 4:30 p.m.

Event sponsored by: Leonardtown Business Association and Leonardtown Commissioners

Organization Name: \_\_\_\_\_ Non-Profit: Yes \_\_\_ No \_\_\_

Contact Name: \_\_\_\_\_ Vendor \_\_\_ Exhibitor \_\_\_

Mailing Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Describe display, including items for sale, exhibit materials, or informative literature: \_\_\_\_\_

Photo or photocopy of items to be sold included with application? Yes \_\_\_ No \_\_\_

Indicate if you require more than one 10'x12' space: Yes \_\_\_ No \_\_\_ If Yes, how many? \_\_\_

Will your display include a tent? Yes \_\_\_ No \_\_\_ List Size: \_\_\_\_\_

Will your display include a van or other large unit? Yes \_\_\_ No \_\_\_ List Size: \_\_\_\_\_

Copy of "Certificate of Insurance" (Proof of Liability Insurance) provided? Yes \_\_\_ N/A \_\_\_

Location assignment request or Other Special Requests or Concerns: \_\_\_\_\_

*Application, Fees and Certificate of Insurance naming the Leonardtown Business Association and the Leonardtown Commissioners as additional insured are **due no later than March 23, 2012.** Vendor/Exhibitor hereby acknowledges that he/she has read and agrees to comply with the attached "Special Event Guidelines and Agreement for Vendors & Exhibitors". Applicant hereby irrevocably waives any and all claims against the Leonardtown Business Association and the Commissioners of Leonardtown or any of its officials, employees or agents for any bodily injury, including death, loss or property damage incurred by the user as a result of using the property and hereby irrevocably releases and discharges the local government and any of its officials, employees or agents from any and all claims arising out of or association with the use of the property. **Fees are non refundable.***

- \_\_\_\_\_ \$45.00 per space      Space Fee (\$45.00 per space x # of spaces \_\_\_\_\_ )
- \_\_\_\_\_ \$ 0.00 per space      Non-profit Organization (exempt from Space Fee)
- \_\_\_\_\_ \$ 0.00 per space      Current LBA Member (exempt from Space Fee)
- \_\_\_\_\_ \$25.00 per space      Requiring electricity (110V only) (\$25.00 per space x # of spaces \_\_\_\_\_ )
- \_\_\_\_\_ \$25.00 per set      Rental of 1 table and 2 chairs (\$25.00 per set x # of sets \_\_\_\_\_ )
- \_\_\_\_\_ I would like to become an LBA member. Please send me more information

Total amount included with this application: \$ \_\_\_\_\_

Make check payable to: Leonardtown Business Association

Mail Application and check to : Leonardtown Business Association  
c/o Maria Fleming, Events Coordinator  
P.O. Box 1  
Leonardtown, MD 20650

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

\* \* \* \* \*

**NOTE: You will be contacted via e-mail regarding approval of your request and location assignment.**

For additional information, contact Maria Fleming @ the Town of Leonardtown

Phone: 301-475-9791 or e-mail: [maria.fleming2@verizon.net](mailto:maria.fleming2@verizon.net)