

APPLICATION FOR VENDOR/EXHIBITOR SPACE

“EARTH DAY CELEBRATION”

Sunday, April 21, 2013 (No Rain Date) - 12:30 p.m. – 4:30 p.m.

Event sponsored by: Leonardtown Business Association and Leonardtown Commissioners

Organization Name: _____ Non-Profit: Yes___ No___

Contact Name: _____ Vendor _____ Exhibitor _____

Mailing Address: _____

Phone Number(s): _____ E-Mail Address: _____

Describe display, including items for sale, exhibit materials, or informative literature: _____

Photo or photocopy of items to be sold included with application? Yes ___ No___

Indicate if you require more than one 10’x12’ space: Yes___ No___ If Yes, how many?___

Will your display include a tent? Yes___ No___ List Size: _____

Will your display include a van or other large unit? Yes___ No___ List Size: _____

Copy of “Certificate of Insurance” (Proof of Liability Insurance) provided? Yes___N/A___

Location assignment request or Other Special Requests or Concerns: _____

*Application, Fees and Certificate of Insurance naming the Leonardtown Business Association and the Leonardtown Commissioners as additional insured are **due no later than March 15, 2013.** Vendor/Exhibitor hereby acknowledges that he/she has read and agrees to comply with the attached “Special Event Guidelines and Agreement for Vendors & Exhibitors”. Applicant hereby irrevocably waives any and all claims against the Leonardtown Business Association and the Commissioners of Leonardtown or any of its officials, employees or agents for any bodily injury, including death, loss or property damage incurred by the user as a result of using the property and hereby irrevocably releases and discharges the local government and any of its officials, employees or agents from any and all claims arising out of or association with the use of the property. **Fees are non refundable.***

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|-------------------------|--|
| _____ \$45.00 per space | Space Fee (\$45.00 per space x # of spaces _____) |
| _____ \$ 0.00 per space | Non-profit Organization (exempt from Space Fee) |
| _____ \$ 0.00 per space | Current LBA Member (exempt from Space Fee) |
| _____ \$25.00 per space | Requiring electricity (110V only) (\$25.00 per space x # of spaces _____) |
| _____ \$25.00 per set | Rental of 1 table and 2 chairs (\$25.00 per set x # of sets _____) |

Total amount included with this application: \$ _____

Make check payable to: Leonardtown Business Association

Mail Application and check to : Leonardtown Business Association
 c/o Maria Fleming, Events Coordinator
 P.O. Box 1
 Leonardtown, MD 20650

Applicant signature: _____ Date: _____

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NOTE: You will be contacted via e-mail regarding approval of your request and location assignment.

For additional information, contact Maria Fleming @ the Town of Leonardtown

Phone: 301-475-9791 or e-mail: maria.fleming2@verizon.net