

APPLICATION FOR VENDOR/EXHIBITOR SPACE

“BEACH PARTY ON THE SQUARE”

Leonardtown, Maryland

Saturday, August 3, 2013 (No Rain Date) - 4:00 p.m. – 9:00 p.m.

Event sponsored by: Leonardtown Business Association and the Commissioners of Leonardtown

Organization name: _____ Non-profit: Yes ___ No ___

Contact Name : _____ Vendor: ___ Exhibitor: ___

Mailing Address: _____

Phone #: _____ Cell #: _____

E-Mail Address: _____

Describe food, beverage (non-alcoholic), craft, or other item you wish to sell or distribute:

Photo or photocopy of items to be sold/displayed included with application? Yes ___ No ___

Vendor space is 10' x 12' – How many spaces will your display require? _____

Will your display include a tent? Yes ___ No ___ List Size: _____

Will your display include a van or other large unit? Yes ___ No ___ If Yes, list size: _____

Will your display require electricity? Yes ___ No ___

Copy of “Certificate of Insurance” (Proof of Liability Insurance) provided? Yes ___ N/A ___

Location assignment request or Other Special Requests or Concerns: _____

*Application, Fees and Certificate of Insurance naming the Leonardtown Business Association and the Commissioners of Leonardtown as additional insured must be received **no later than July 15, 2013.** Vendor/Exhibitor hereby acknowledges that he/she has read and agrees to comply with the attached “Special Event Guidelines and Agreement for Vendors & Exhibitors”. Applicant hereby irrevocably waives any and all claims against the Leonardtown Business Association and the Commissioners of Leonardtown or any of its officials, employees or agents for any bodily injury, including death, loss or property damage incurred by the user as a result of using the property and hereby irrevocably releases and discharges the local government and any of its officials, employees or agents from any and all claims arising out of or association with the use of the property. **Space Fees are non refundable.***

\$ _____	\$45.00	Space Fee (# of spaces requested: _____ x \$45.00)
_____	\$ 0	Nonprofit organization (Exempt from Space Fee)
_____	\$ 0	Current LBA Member (Exempt from Space Fee)
_____	\$25.00	Electricity Fee (# of spaces requested: _____ x \$25.00)

Total Amount included with this application \$ _____

Make check payable to: Leonardtown Business Association

Mail Application and Check to: Leonardtown Business Association
c/o Maria Fleming, Events Coordinator
P.O. Box 1
Leonardtown, MD 20650

Vendor Signature: _____ Date: _____

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NOTE: You will be contacted via e-mail regarding approval of your application and assigned location.

For additional information, contact Maria Fleming@ the Town Office
Phone: (301) 475-9791 or e-mail maria.fleming2@verizon.net