

COMMISSIONERS OF LEONARDTOWN

WHEREAS, the Commissioners of Leonardtown are operating under a newly adopted charter; and

WHEREAS, this charter prohibits overexpenditure during any budget year; and

WHEREAS, it is the intent of this Resolution to allow for budget modifications during the course of any budget year as changes in circumstance warrant;

NOW THEREFORE, be it resolved this 13th day of November, 1989 by the Commissioners of Leonardtown, as follows:

1. Requests for budget amendments must be made in writing, to include a justification for the amendment and the account numbers and amounts affected.
2. The Clerk-Treasurer in conjunction with the Comptroller-Fiscal Manager shall then review the request for completeness and certify that funds are available to make the amendment.
3. All budget amendments between funds and/or categories (salaries, operating expenditures, capital outlay) shall be submitted to the Mayor and Council for approval; budget amendments within categories shall be approved by the Clerk-Treasurer in conjunction with the Comptroller-Fiscal Manager.
4. Upon proper approval of budget amendments the adopted budget will be updated to reflect the changes within 30 days.
5. No budget amendment requests will be accepted to increase a line item appropriation without a corresponding increase in revenue or decrease in a different line item appropriation.

J. Maguire Mattingly, Jr.

J. Maguire Mattingly, Jr., Mayor

Edward H. Long

Edward H. Long, Vice President

Charles G. Breck

Charles G. Breck, Councilman

ATTEST:

Suellen J. Wright
Suellen J. Wright, Sec.

Daniel W. Muchow

Daniel W. Muchow, Councilman

Ruth W. Proffitt

Ruth W. Proffitt, Councilwoman

Stephen L. Raley

Stephen L. Raley, Councilman