COMMISSIONERS OF LEONARDTOWN

MUNICIPAL SOLID WASTE COLLECTION AND DISPOSAL

QUESTIONS AND ANSWERS FROM PRE-BID MEETING OUTLINE

FEBRUARY 10, 2025

ADDENDUM #1

(C). Residential Commingled Recyclables Collection, paragraph 1, changed the wording from twice to once.

Contract Document, Page 10,

General – The Contractor shall provide **once** a week curbside service for the collection of comingled household recyclables from single family residential locations. Collections shall take place between 7:00 a.m. and 6:00 p.m. No collections shall take place on Sunday. The Contractor shall endeavor to maintain a consistent collection route and time for collection of recyclables. Curbside refers to that portion of the right-of-way adjacent to paved or traveled roadways (including alleys).

Questions & Answers:

1. Who supplies the trash and recycling totes?

The contractor shall provide all of the residential and commercial totes for both trash and recycling.

1. Would the Town consider removing the CPI and 3% ceiling and go with another calculation?

No, we will continue to use the CPI (Consumer Price Index -All items) or all Urban Consumer, as noted in the contract.

1. How many totes does the Town have for both residential and commercial customers?

There are approximately 1515 for residential and 100 for commercial customers.

1. Does the Town offer “Back Door Service”?

It is offered by the Town but it must be approved by the contractor. Currently, the Town has less than 10 customers that require back door service.

1. Is there an MBE requirement?

No

1. What size are the totes that our customers currently have?

Our customers have 96-gallon trash totes and 96-gallon recycle totes.

1. Does the contract include disposal?

Yes, it does. No extra charge for disposal, with the exception for roll off or compactors, which are charged by the ton.

1. Is everything picked up at the totes or next to the totes?

Our current contractor is very lenient with this. It depends how much there is to be picked up and how full the truck is. Normally, if there is an extra bag, outside the tote, it should be picked up. We don’t encourage our customers to put items outside of the tote, but don’t charge extra for it either.

1. Does the Town currently offer bulk trash pick-up?

We currently have 4 bulk trash pick-ups per year. All items are accepted, with the exception of heavy construction materials, concrete, dirt or extraordinarily heavy items (old TV’s). We request that customers with large limbs to break them down into 4- foot sections.

1. Does the Town currently offer shredding events?

We have had two events in the past that were not well attended. This is something that we could possibly offer in the future again and it should be a consideration in the contract.

1. Do we have a software notification system for notifying customers of changes?

The Town currently does not have a software notification system. We are looking into purchasing this software in the near future. The Town relies on Facebook, the Town Website, HOA’s, and written letters/flyers to notify customers of any changes in service.

1. Can we use arm lifts on trucks for pick-ups?

We have areas in the Downtown/Square portion of the town that do not have enough space for a truck arm to operate but it would be possible for it to be used in the other parts of town.

1. Does the Town penalize our customers for recycling contamination?

The Town does not penalize our customers for having trash items in the recycling. When we are notified by the contractor of such issues, we will instruct the contractor not to pick-up. The Town will then notify the customer that the trash needs to be removed before the recycling will be picked up.

1. Does the Town require tonnage reports?

We current only report the Annual Recycling Tonnage report to St. Mary’s County/Maryland Department of the Environment, but it could be required in the future, so it should be available, if needed.

1. Is there a time allotted for vendor transition?

We expect the past and current contractor to coordinate with the Town for a smooth transition.

1. Does the Town allow for increases through the contract?

Outside of the CPI, the only increase would be for the landfills tonnage costs that increase every July.