



# Commissioners of Leonardtown

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DANIEL W. BURRIS  
Mayor

LASCHELLE E. McKAY  
Town Administrator

Town Council Meeting Minutes  
July 8, 2024

Live streamed video of the meeting can be found on  
YouTube – [www.youtube.com/c/TownofLeonardtown](http://www.youtube.com/c/TownofLeonardtown)

Attendees: Daniel W. Burris, Mayor  
J. Maguire Mattingly IV, Vice President  
Nick Colvin, Council Member  
Heather M. Earhart, Council Member  
Christy Hollander, Council Member  
Mary Maday Slade, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Executive Secretary; Mike Bailey, Planning; Will Morehead, JustTech; Emily Stagner, Main Street Manager, Kristy Parker, LBA; Roger Mattingly, LVFD; Laura Clarke, Clarke Consulting; SoMDNews; A complete list of attendees is on file at the Town Hall.

Mayor Burris asked Councilmember Colvin to give the invocation and Ms. Dimsey to lead the Pledge of Allegiance.

#### Approval of Minutes

Mayor Burris entertained a motion to approve the meeting minutes of June 10, 2024.

Councilmember Mattingly moved to approve the minutes of June 10, 2024 as presented; seconded by Councilmember Slade; motion passed unanimously.

#### Treasurers Report – Angie Graves

Ms. Graves reported that \$660,000 was transferred into the checking account some of which were used to cover the emergency costs associated with the McIntosh Pump Station repairs and also some necessary road maintenance. There are still some adjustments to be made to the June report and an updated report will be provided.

#### Planning and Zoning Report – Mike Bailey

Mr. Bailey reported that there are two items to be heard at the July 15th meeting:

- Ordinance No. 224 – Amendment to Zoning Map - Recommendation to Town Council to add recently annexed parcels into the Town Municipal Boundaries.
- Approval of the 2023 Maryland Department of Planning (MDP) Annual Report

Police Report – Cpl. Roszell - unable to be in attendance but did provide a written report.

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**COUNCIL:** NICK COLVIN    HEATHER M. EARHART  
CHRISTY HOLLANDER    J. MAGUIRE MATTINGLY IV    MARY MADAY SLADE

## Town Administrator Report – Laschelle McKay

### Introduction of Ordinance No. 224 Amendment to the Zoning Map

To complete the annexation for the Cedar Lane properties and the Alfred Mattingly properties an updated zoning map is required to include these properties. We are introducing the Ordinance, then the Planning Commission will review at their next meeting and a public hearing will be held at the August Town Council meeting.

### Renewal of Synagro Sludge Hauling contract

The sludge hauling contract is due to be renewed as of July 22, 2024. The requested increase is 3.27% based on the CPI May 2023-2024. Synagro is our only option, currently, for sludge hauling so we are renewing the contract on a year-to-year basis.

Councilmember Colvin moved to renew the Synagro contract for sludge hauling for one year with a 3.27% increase per the CPI; seconded by Councilmember Slade, no further discussion, motion passed unanimously.

### Update on Wastewater Treatment Facility Expansion

Ms. McKay stated that we have completed and billed for 55% of the project. The original substantial completion date was July 2, 2024 but due to some delays, which is not unusual with these types of projects, we are looking at an estimated substantial completion of December 23, 2024. They have been able to move ahead a bit faster after experiencing supply delays and such in the spring. We have paid out approximately \$7,929,218 and have \$7,414,868 left to pay. The original contract with RONCA was \$15,221,000 and we have had change orders less than 1% of the contract which is really good. This makes the contract \$15,344,086. We do expect to receive one or two more change orders which we will negotiate. We have ARPA funds of \$3,380,413 which we used first and we are using the funds from the CDA financing and from the bonds we purchased for a \$9 million dollar loan but we only have to pay back \$8,040,910. We have received our draft discharge permit last month, it includes required testing and limits we need to meet and specific reporting requirements. There are some studies that need to be completed and we are working with our engineers GHD to assist with getting those completed for MDE to finalize the permit.

The water tower is scheduled to go out to bid on July 23<sup>rd</sup> with the pre-bid meeting held on August 6<sup>th</sup> and the bid opening will be August 27<sup>th</sup>. We also decided to do both the water tower and well at the same time as it saves us a considerable amount of money.

We do plan to spend ARPA funding of \$729,000, along with the CDA loan and bonds of \$6 million dollars to fund the water tower. But we are only required to pay back \$5,578,190 so that will be a bit of savings. We did receive very good interest rates.

### Main Street Update- Emily Stagner

Ms. Stagner reported that the Advisory Council next meets in August. Currently we are wrapping up with the Façade grants and Project Restore 1.0. **Along with Visit St. Mary's, we** hosted a walking tour for Calvert and Charles County DMOs. Both will be back as Calvert County Economic Development has expressed an interest in achieving a Main Street Designation. Lots of coordination is happening daily for the upcoming Zip Trip on Friday, August 2<sup>nd</sup>.

Ms. McKay stated that she and Mayor Burriss met with Shore United and settled on the recently purchased land that is designated for additional parking at the Wharf. We did

submit a \$250,000 community legacy grant for the construction of the parking lot which would be very beneficial if granted.

**Mayor's Report – Mayor Burris**

Mayor Burris noted that he was unable to attend but watched on-line the Fallen Heros Memorial Ceremony held by the LVFD and associates to recognize those members who have passed with a special remembrance of Brice Trossbach.

Mr. Roger Mattingly added that it was an exceptionally hot day for the event but very nicely presented.

**LBA Report – Kristy Parker**

Ms. Parker reported that the Fourth at the Wharf was super eventful and they hope to do so again next year. The new LBA board met in preparation for the upcoming meeting and are excited to begin a new term with new energy and look forward to building new growth and opportunities.

**Events – Heather Earhart**

Councilmember Earhart enthusiastically enjoyed the Fourth at the Wharf and expressed thanks for doing a great job. She attended the LVFD Fallen Heros Memorial service and it really was a beautiful sentimental tribute.

**Community Development and Planning – Nick Colvin**

Councilmember Colvin mentioned that he attended the MML Summer Conference and sat in on several informative sessions.

**Utilities – Christy Hollander**

Councilmember Hollander inquired about the Comcast, ThinkBig and Breezeline installation and upgrades going throughout Town?

Ms. McKay responded that Mr. Wheatley has been working closely with the contractors and so far, things have been going smoothly and he has been working directly with the neighborhoods and their HOA. Comcast is **currently doing work in the Leonard's Grant neighborhood and expecting to move into Clark's Rest next. There is no timeline of service** at this present time but they want to begin as soon as the lines are in place.

**SMMA Update – Jay Mattingly**

Councilmember Mattingly reported that he also attended the LVFD Memorial to the Fallen Heros which was a very meaningful event. He attended the Fourth at the Wharf and considering how hot the day was it was very well attended. The MML Summer Conference held in Ocean City had one of their largest conference attendances with 1,561 attendees. There were 123 cities/towns attend and 300 exhibitors and sponsors. We were proud to be a part of the sessions offered **called the "Butterfly Effect" presented by Ms. McKay, myself** and our Mahan Rykiel consultant Mr. McGilloway. All the Council were present in support of the session about which we received lots of positive feedback. The MML Fall conference will be held in Cambridge, October 6-8, 2024.

**Business Development – Mary Maday Slade**

Councilmember Slade reminded everyone to visit all the small Towns, they have a lot of unique offerings, such as Smithfield, VA, who has the smallest peanut and the oldest Smithfield ham. This month she attended the Mud run, held at Budd's Creek, in support of her staff and it was such a fantastic event.

*Mayor Burris entertained a motion to adjourn.*

Councilmember Mattingly moved to adjourn the meeting at 4.23 p.m.; seconded by Councilmember Slade, motion passed unanimously.

Mayor Burris remarked that he will be available for any discussions for the next 30 minutes.

Respectfully Submitted:

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Teri P. Dimsey

Approved:

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Daniel W. Burris, Mayor

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Nick Colvin, Councilmember

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Heather M. Earhart, Councilmember

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Christy Hollander, Councilmember

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J. Maguire Mattingly IV, Councilmember

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Mary Maday Slade, Councilmember

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