



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Town Council Meeting Minutes June 8, 2022

**Live streamed video of the meeting can be found on
YouTube – Town of Leonardtown Channel**

Attendees: Daniel W. Burris, Mayor
J. Maguire Mattingly IV, Vice President
Tyler Alt, Council Member
Nick Colvin, Council Member
Mary Maday Slade, Council Member

Absent: Christy Hollander, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Angie Graves, Treasurer; Teri Dimsey, Executive Secretary; Mike Bailey, Planning Coordinator; Roger Mattingly, Resident; Will Moorehead, Just Tech. A complete list of attendees is on file at the Town Hall.

Mayor Burris asked Councilmember Colvin to give the invocation and Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Mayor Burris entertained a motion to approve the minutes of May 9, 2022, as presented.

Councilmember Mattingly moved to approve the minutes of May 9, 2022, as presented; seconded by Councilmember Colvin; no further questions, motion passed unanimously.

Treasurers Report – Angie Graves

Ms. Graves reported that we are on schedule for the end of the Fiscal Year. We are still waiting for the next Income Tax payment.

Ms. McKay remarked that there are a few outstanding Capital Projects that still have funds that we may carry over as we are waiting to hear about a few grants to make a determination.

Planning & Zoning Report – Mike Bailey

Mr. Bailey reported that last month one case was heard and was approved.

Case No. 47-13 Davis Office Park – 23511 Hollywood Road, Tax Map: 032; Parcel 0342
Request for sixteen (16) additional parking spaces side yard.

There is one case to be heard at the June 21, 2022 meeting:

**Case No. 11-17E Shepherd’s Old Field Market
13 x 40 Building Addition on the Northeast end of Building to
increase kitchen capabilities**

Police Report – Mayor Burriss

Corporal Roszell is unable to attend today’s meeting but did submit her monthly written report for Council’s review.

Town Administrators Report – Laschelle McKay

Ms. McKay noted that the Planning Commission meeting will be moved to Tuesday, June 21st as Monday, June 20th is a federal holiday to observe Juneteenth.

Approve MOU for Billing and Collection of Real Property Taxes

During this year’s budget process Ms. Sothoron had discussed with Council the need to convert the billing and collection of property tax by the municipality to the St. Mary’s County Treasurer’s office. We have had several meetings and everything is now in place to make the transition this tax year. We felt it was best to acknowledge the responsibilities of each party in a MOU.

Councilmember Colvin moved to approve the Memorandum of Understanding for billing and collection of property taxes with the Treasurer of St. Mary's County and authorize Mayor Burriss to sign the agreement; seconded by Councilmember Alt, no further discussion, motion passed unanimously.

Additional Funding for Task Order #21 GHD- On Call Assistance and Maintenance

This task order was established in 2010 to be used on an as needed hourly basis and bills are charged to the appropriate water or wastewater department as billed. We were notified by MDE that we need to do a Wastewater Capacity Management Plan because we have reached 80% of the discharge permit capacity. This plan will also come out of this fund.

Councilmember Mattingly moved to approve \$20,000 additional funding for Task Order #21 Water and Wastewater Maintenance and On-call Assistance to be used on an as needed basis; seconded by Councilmember Colvin, no further discussion, motion passed unanimously.

Updates

Update on Wastewater Treatment Plant Expansion

Important dates for the WWTP expansion have been set:

- Advertisement 6/15/22
- Pre-Bid 7/6/22
- Bid opening 8/3/22

LTown Alley

The plans are finished. Mr. Wheatley and I have been meeting with various contractors for the different stages of the project. The first project is demolition and getting the retaining walls rebuilt and the utilities buried underground. We are still waiting to hear about a grant.

Slips

S.E. Davis has completed Phase 2 with the exception of waiting on the delivery of some additional accessories. We do have grant money available to use to construct the Pump Station but first we need to install the electric.

Formula Business Ordinance

A draft Ordinance was presented to the LBA last month for their feedback and we also sent out to a few local franchise owners to get their review and comments from their perspective. It was pretty well received with LBA, some concerns both positive and negative but we can work through them. It has been a great committee and we hope to get feedback to you in another month.

Special Event

Ms. McKay remarked that the Town was notified that about 700 Harley motorcycle owners will be in Solomons June 23, 24 and 25 and will hold some small rides into Leonardtown. We are working with the group to accommodate some parking in the square, along with working with the businesses so they know this crowd of bikers are coming. This group has a walking poker run planned around Town from 5:00 to 8:00 p.m. Some of the businesses are planning on opening early and offering some specials.

Mayor's Report – Mayor Burriss

Mayor Burriss reported that the LBA meeting will take place this Friday at the Higher Education Smart Building with representatives from the Aeropark Innovation District to conduct a tour.

LBA Report – No Report

Events – Tyler Alt

Councilmember Alt reported that the Leonardtown Summertime Music Festival kicked off on May 28th with Funkzilla SOMD at the Concert On the Water's Edge at the Leonardtown Wharf he saw so many people at the Wharf from his boat out on Breton Bay.

The Latin Nights in Leonardtown kicked off with a series of fun dance events throughout Leonardtown that were extremely well attended.

During First Friday, a Ribbon Cutting Ceremony was held for the "Where Art and Agriculture Meets" Mural highlighting the work of Jaime Nalau the artist as part of the LTown Alley project.

The St. Mary's Chamber of Commerce had their annual dinner at LVFD with the Mayor, Council and Town Administrator in attendance.

On June 11th, Latrice Carr and the Motown Tribute Band will be performing at Leonardtown Wharf.

The Coastal Arts Market will be open for business at the Leonardtown Wharf on June 18th from 9:00 a.m. to 3:00 p.m.

Lastly, Latin Nights in Leonardtown and Port of Leonardtown Winery presents the next Salsa on the Vine on Friday, June 24th from 6 p.m. – 9:30 p.m. Save the date for Saturday, July 16th for the Havana Nights Party at Leonardtown Cigar.

Community Development and Planning – Nick Colvin

Councilmember Colvin reported that the Route 5 work continues to move a bit faster and our last update is that work may be completed by the end of this summer. He attended the Ribbon Cutting and thanked Ms. Nalau for painting such a beautiful mural. Flag Day Ceremony will be held on Tuesday, June 14th at the Governmental Center 6:00 p.m. and he will be reading the Proclamation from the Town. Congratulations to all the recent high school and college graduates.

Utilities – Christy Hollander - Absent

SMMA Update – Jay Mattingly

Councilmember Mattingly reported that the last meeting of the 2021-2022 term of SMMA was held in North Beach at the Wheel House with myself, Councilmember Colvin and Ms. Dimsey in attendance. We had an engaging meeting with a great turnout. The next SMMA meeting will be held during the MML Summer Conference with North Beach as host Town. He will be attending the MML Summer Conference along with the Mayor and Council Members and he also attended the Ribbon Cutting and was excited to see the beginnings of the next phase of the LTown Alley project.

Business Development – Mary Maday Slade

Councilmember Slade reported that the LVFD inquired about the status of the road line change along Fenwick Street.

Mayor Burris responded that Mr. Wheatley has that on his schedule and should be working on that shortly.

Councilmember Slade also noted that the LVFD were concerned about the stop signs in the middle of the median which can be a hindrance to viewing the intersection and getting around them. We should think about providing LED stop signs for more visibility.

Mayor Burris remarked that he periodically moves them as they do get pushed out sometimes and he will keep a better eye on them to move them further out.

Also, the crosswalk lines are not as visible, after being driven over they have faded quite a bit and it would be helpful if they were repainted.

Another suggestion is to provide a crosswalk at the entrance off of Fenwick St at the Hamptons to help the school kids as they get off the school bus to cross over to Gregory Street.

She took a paddle out on Breton Bay with her dog, Blanche, and it was nice to see everyone out and about using the Trolley to get around. She is encouraging her kids to take the Trolley to get around Town.

Reminder that LBA came out with the 3/65 promotion which is to spend \$65 at three business and with the use of the Trolley to get around she was able to do that very easily around Town.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the meeting at 4:25 p.m.; seconded by Councilmember Slade, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Tyler Alt, Councilmember

Nick Colvin, Councilmember

Absent
Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember