



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Town Council Meeting Minutes May 9, 2022

Live streamed video of the meeting can be found on YouTube – Town of Leonardtown Channel

Attendees: Daniel W. Burris, Mayor
J. Maguire Mattingly IV, Vice President
Tyler Alt, Council Member
Nick Colvin, Council Member
Christy Hollander, Council Member
Mary Maday Slade, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Angie Graves, Treasurer; Teri Dimsey, Executive Secretary; Beth Sandberg; Procurement; Jada Stuckert/Mike Bailey, Planning Coordinator; Roger Mattingly, Resident; Will Moorehead, Just Tech. A complete list of attendees is on file at the Town Hall.

Mayor Burris announced that the first order of business was the swearing in of the newly elected Council Members: Tyler Alt, Christy Hollander, Mary Slade.

Mayor Burris asked each candidate to raise their right hand and repeat after him for the Swearing in Oath, after which, they were officially proclaimed Council Members.

Mayor Burris asked Councilmember Colvin to lead the invocation and Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Mayor Burris entertained a motion to approve the minutes of April 11, 2022, as presented.

Councilmember Mattingly moved to approve the minutes of April 11, 2022, as presented; seconded by Councilmember Slade; no further questions, motion passed unanimously.

Treasurers Report – Angie Graves

Ms. Graves thanked everyone for their support as she transitions into the Treasurer position. She remarked that she is still learning the software and getting up to speed on all the processes.

Planning & Zoning Report – Mike Bailey

Ms. McKay introduced Mike Bailey as the new Planning Coordinator and today is his first Town Council meeting and reporting.

Mr. Bailey thanked everyone for the opportunity to serve the Town. He reported that there were four items heard on the agenda in April. Two items are planned to be heard at the May meeting which are:

**Case No.47-13 Davis Office Park – Parking Addition
Request for 16 additional parking spaces side yard.**

Case #16-22 Cheseldine Car Wash – Concept

Police Report – Mayor Burris

Corporal Roszell is unable to attend today's meeting but did submit her monthly written report for Council's review. There has been mention of a rash of vehicle break-ins reported in the Leonard's Grant neighborhood.

Town Administrators Report – Laschelle McKay

Renewal of the IT Contract with Just-Tech

As discussed in the budget workshop and approved in the FY23 budget, staff is recommending continuing the Managed Network Services through Just-Tech. The contract was bid through a strenuous process in 2016 to find the right company to fit the IT services needed for the Town. Just-Tech has done a good job and was very reactive during the unfortunate cyberattack. Since then, staff met with several reps from Just-Tech and reviewed our weaknesses and needs and they came up with this proposal of services. As Ms. Sothoron explained in the budget workshop this cost is very comparative to other organizations across the country and it would be a huge undertaking to start over with a new IT company. Previously, we paid a minimum of \$500 per month for a limited number of hours but, through a LGIT survey conducted at the end of 2021, we found there were other services we are required to have in today's environment.

Councilmember Mattingly moved to approve the Managed Network Services Agreement with Just-Tech for IT services for the Town for a term of 24 months at \$2,425 per month; seconded by Councilmember Alt, no further discussion, motion passed unanimously.

Renewal of Paver Install and Repair Contract with Stepping Stone, LLC

Stepping Stone has been doing the brick paver work in Town for nearly 20 years. In September 2019, the contract for these services was publicly bid and contracted out due to a significant quantity of pavers that needed to be repaired quickly for safety reasons. The recent environment, particularly in construction materials, requires the need for price adjustments in four categories; removal/replacement of pavers in sidewalks, installation of new sidewalk pavers, removal and replacement of traffic pavers and new installation of traffic pavers. Council has been provided with information on the price adjustments, which you can see range from 32-45%.

Councilmember Colvin moved to renew the Paver Installation, Removal and Replacement contract with Stepping Stone for the additional three years available on the contract bid in 2019 at the updated prices. The contract would expire September 2024; seconded by Councilmember Slade, no further discussion, motion passed unanimously.

Updates

Ms. McKay reported that S.E. Davis has finished installing the equipment to begin Phase 2 of the additional slips but the Town needs to begin work to complete the water, electric and sewer

pump station. We have been working with the State on a grant to assist with purchasing of the equipment for the pump station and we have a contract with Ryce Electric to install the electric lines. The Town will be installing the sewer line and manhole which has already been included in the cost.

Mayor's Report – Mayor Burris

Mayor Burris reported that last month was a great month for Leonardtown and many of the businesses did extremely well due to the popularity of the Leonardtown Luau, the Hospice Walk and the Annual Classic Car Show.

LBA Report – No Report

Events – Tyler Alt

The Coastal Arts Market, Sunrise Yoga and Zumba Fitness Around Town kicked off in April.

The Leonardtown Luau, held on Friday, April 22 was a great success with an amazing turnout. The local restaurants threw an exciting event throughout Leonardtown featuring specialty drinks and live music.

Saturday, April 23rd saw the return of the Hospice Run of St. Mary's. There was a great turnout for this worthy cause that helped raise funding for Hospice of St. Mary's County.

Another amazing turnout happened on Sunday, April 24 with the return of the Annual Spring Fling Classic Car Show.

Town Election was held on Tuesday, May 3, with lots of folks coming out to vote and all three incumbents winning their respective seats. All the incumbents and new candidates running were thankful for the community's support.

The Mad About Leonardtown CURIUSER and CURIUSER cocktail party fundraiser held at the Fenwick Inn was a spectacular event with live entertainment of aerial acrobatics, flow artistry, fire dancing, magic and illusions. Both live and silent auctions were held with proceeds going to the Leonardtown Arts & Entertainment District for various on-going projects. Even throughout the terrible rainy and stormy weather day, the event was fabulous.

Community Development and Planning – Nick Colvin

Councilmember Colvin reported that work continues for the Rt. 5 expansion with the sidewalks almost complete and looks like they are finally making some good progress. He attended the Leonardtown Luau and it nice to see the Hospice Walk back in action. Congratulations to the incumbents and thank you to the candidates who ran, good to see community involvement. As mentioned, the Mad About Leonardtown event was amazing, even with the bad weather. Thank you to the Town staff for all their hard work.

Utilities – Christy Hollander

Councilmember Hollander noted that she needs to get together with Ms. McKay on items for the plant expansion. She attended all the events over the weekend which were fun and fantastic and is looking forward to attending the St. Mary's County Chamber Business Showcase next Wednesday.

SMMA Update – Jay Mattingly

Councilmember Mattingly reported that he also attended the Mad About Leonardtown event. The decorations were superb and very much appreciate the extra efforts the O'Connor's of Fenwick Inn put in to make this such a wonderful event and all the hard work of the Town Staff. The Annual Classic Car Show was packed with people and was an overwhelming success with

325 cars on display. He attended the Leonardtown Luau and the popular LTown Trolley was in motion. The MML Summer Conference will be held June 12-15 in Ocean City. The SMMA meeting will be held Wednesday, May 2nd at the Wheel House in North Beach with Councilmember Colvin and Ms. Dimsey also attending. Welcome to Angie Graves, the new Town Treasurer and Mike Bailey, Town Planning Coordinator. Also, congratulations to the newly elected Council Members and thank you to the candidates who ran.

Business Development – Mary Maday Slade

Councilmember Slade remarked that Election Day was fun and thank you to everyone that stopped by to say hello and vote. A shout out to Joe Kurley and the Rex for putting up the new patio with the railing as it is a particular point of safety and concern for parents of children, and so beneficial to create a barrier from the street.

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the meeting at 4:26 p.m.; seconded by Councilmember Slade, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Tyler Alt, Councilmember

Nick Colvin, Councilmember

Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Mary Maday Slade, Councilmember