



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. McKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **December 9, 2013**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas R. Collier, Councilmember
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Secretary; DeAnn Adler, Plans Reviewer; Jackie Post, Fiscal Clerk; Maria Fleming, Events Coordinator; Dick Myers, BayNet; Nicole Clark, Enterprise. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris announced that S-Kape Hair Salon won the Best Dressed Window Award for 2013 and owner/senior stylist Karyn Hudson and stylist Cindy Nelson are with us today to accept the award. Mayor Burris presented the award and thanked them for their beautiful window display.

Mayor Burris stated that the first order of business was the Invocation and then the Pledge of Allegiance.

Approval of Minutes

Meeting minutes for the November 12, 2013 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Roger Mattingly moved to approve the November 12, 2013 minutes as presented; seconded by Councilmember Hammett; motion passed unanimously.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that November financial information was provided to Council. A transfer of \$300,000 was made from the Operating Account to the LGIP. We are 42% through the budget year. Tax sale notices were mailed and we are waiting for the Treasurer's office to notify us of the tax sale date. We do have eleven and we anticipate they will be paid close to or at the tax sale date.

Mayor Burris inquired about deposits into the real estate tax budget line item.

Ms. Sothoron responded that we will have a half year real estate tax deposit but noted that this information is not available until January.

Also included is the budget calendar for fiscal year 2015 with the recommendation that the budget be adopted before the election in May.

Councilmember Roberts commented that this works best if there are any newly elected Commissioners that would not necessarily have complete information to adopt the new budget.

Ms. Sothoron reported that this is also the rebid year for the trash contract and to anticipate a pre-bid meeting in February with the bid opening in March and the bid award in April 2014. A change has been discussed about possibly moving to a one day a week pickup and may be included in the new contract.

Councilmember Collier suggested that since recycling has increased he would like to see a two day a week pickup for recycling.

Planning & Zoning Report – DeAnn Adler

The Planning and Zoning meeting for last month (November) was canceled as we had no cases for the agenda.

This month's Planning and Zoning meeting, scheduled for December 16, 2013, will be held as we have one item on the agenda: Recommendation to the Town Council for Ordinance Changes to be discussed at today's meeting.

Police Report

Deputy Smolarsky is unable to attend today's meeting but did provide a written report.

Town Administrator Report – Laschelle McKay

Introduction of Ordinances No. 158-163 – Zoning Text Amendments – We will be introducing the text amendment ordinances and forwarding them on to the Planning Commission for a public hearing.

Comprehensive Compensation and Classification Study – Working on an RFP to find a consultant to come in to do a compensation and classification study. They will look at the salary scale, classification of job positions and compensation review. We hope to have proposals by the

January meeting and they would have sixty days to prepare the study and finalize it in time for the 2015 budget.

Ms. McKay provided an update on the Critical Area Mitigation plantings which have all been completed. Plantings were done at the Port of Leonardtown and Leonard's Grant in the open space in Phase 5.

Mayor's Report – Mayor Burris

Mayor Burris wished everyone a Merry Christmas, Happy Holidays and we look forward to the New Year. We have some exciting things going on in the New Year.

Events - Roger Mattingly

Councilmember Mattingly thanked Ms. Fleming, who is in attendance today, for all her hard work over this past year and the great job for Christmas on the Square. The rides were changed but we received many compliments. The only suggestion we heard was to add more visible decorations along the new route. He thanked Mr. Dick Myers for the great article on the BayNet. All of the window decorations were outstanding.

Upcoming Events of Interest/Meeting Reminders:

Sat., December 14	11 AM – 1 PM	Santa & Mrs. Claus on the Square
Sun., December 15	4 – 6:00 PM	LBA Christmas Party @ Cafe des Artistes in lieu of December meeting
Wednesday, December 18	5:30 PM	Chamber Business After Hours – @ Community Bank of the Chesapeake 25395 Point Lookout Road, Leonardtown, MD
Wednesday, December 25	HOLIDAY	Town Office Closed Merry Christmas!
Wed., January 1, 2014	HOLIDAY	Town Office Closed – Happy New Year!
Friday, January 3	5 PM – 8 PM	Holiday Cheer First Fridays in Leonardtown
Friday, January 10	8:30 AM	LBA Meeting@ TBA

Community Development and Strategic Planning - Hayden Hammett

Councilmember Hammett noted that a lot of changes are being made to the Zoning Ordinances and recommended that everyone take a look. The Planning Commission will also be taking a detailed look at the changes. We plan to also present changes to the Zoning Map sometime in January 2014 and the Planning Commission will also be able to review and comment.

Capital Projects - Tom Collier

Councilmember Collier reported that the Lawrence Avenue sidewalk repair has been completed. He and Mr. Wheatley will be taking a tour of the streets of Leonardtown to work repairs into the budget for FY15.

SMMA Update - Leslie Roberts

Councilmember Roberts reported that she and Councilmember Jay Mattingly attended the Legislative dinner which focused on MMLs continued lobbying for Highway User Funds.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Mattingly reported that he will be attending the upcoming Hometown Emergency Preparedness Committee meeting in Frederick. He thanked Deputy Smolarsky and the Sheriff's Department for their excellent and efficient coverage of the Town during the Veterans Day Parade.

Mayor Burris reminded everyone that he will be available for discussion after the close of this meeting and entertained a motion to adjourn the meeting.

Councilmember Roberts moved to adjourn the meeting at 4:25 pm; Councilmember Collier seconded, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Leslie E. Roberts, Vice President

Thomas R. Collier, Councilmember

Hayden T. Hammett, Councilmember

J. Maguire Mattingly IV, Councilmember

Roger L. Mattingly, Councilmember