



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **September 9, 2013**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas R. Collier, Councilmember
J. Maguire Mattingly IV, Councilmember

Absent: Hayden T. Hammett, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Secretary, Jackie Post, Fiscal Clerk; Bill and Silvia Walker, Leonardtown Grille; Marvin Oursler, Marrick Properties. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris stated that the first order of business was the Pledge of Allegiance.

Approval of Minutes

Meeting minutes for the August 12, 2013 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Tom Collier moved to approve the August 12, 2013 minutes as presented; seconded by Councilmember Jay Mattingly; motion passed unanimously.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that the financial reports for August were completed. During the month \$250,000 was transferred to the LGIP. We want to make sure that we are always within our limits of collateral. We are 17% through the budget year and we have reported the property tax levy. It shows a small budget variance to the negative but we will have half year tax billing that is added to that in January. Highway User Revenue has been received at 100% and the way the State has budgeted the funding to municipalities they are now considering this a one-time payment. A draft of the Fiscal Year 2013 income statement that reflects the final income tax distribution which will put us short for the budgeted amount by \$31,500. As a reminder, in FY12, we were over budget by \$63,000. We will begin a dialogue with the Comptroller's office

to try to figure out why we are seeing such fluctuations. Even with the shortfall we are right around \$57,000 surplus on the revenue side. Final adjustments are still being made. Auditors will start field work next Tuesday.

Mayor Burris stated that he did meet with Comptroller Franchot and his assistant during the MML Convention and they did state they would be glad to help us if we needed any assistance.

Police Report

Deputy Smolarsky reported that she provided a written report but there is nothing additional to report at this time, all is well in Leonardtown.

Planning & Zoning Report – DeAnn Adler

Ms. Adler reported that the Planning and Zoning meeting last month was held on Monday, August 19, 2013. Two cases were heard:

Case # 14-05 - Clark's Rest Project - Tax Map 127, Parcel 514, Grid 1 – Request for recommendation to the Town Council for approval of minor changes to the site plan and request for architectural approval of the single family home elevations.

The architectural approval request for the single family home elevations received a unanimous vote for approval and we will be discussing the minor site plan change request for this project later on today in this meeting.

Case #17-13 (A) – The Davis Office Park Addition – 23511 Hollywood Road – Tax Map 032, Block 12, Parcel 342 - Request for concept plan approval and a variance request recommendation.

Both requests received unanimous votes of approval. The date for the variance hearing with the Board of Appeals for this project is set for October 10, 2013 at 5:00 pm.

This month's Planning & Zoning meeting is scheduled for September 16, 2013 but so far we have no cases on the agenda, so the meeting will probably be canceled.

Town Administrator Report – Laschelle McKay

Liquor License Letter of Support for Leonardtown Grille Ownership Changes – Ownership is changing at the Leonardtown Grille. The new owners are William and Sylvia Walker. They are requesting a letter of support to transfer the Class B Beer, Wine and Liquor license currently issued to the Grille. The new corporate name is Walker Restaurant Enterprises, LLC.

The new owners are present today to answer any questions.

Mr. Walker remarked that they are not planning any changes just yet, only a bit of sprucing up at the moment.

Councilmember Roberts moved to approve a Letter of Support for the Liquor License change; seconded by Councilmember Collier; no further discussion, motion passed unanimously.

Clark's Rest Site Plan Modification – Marrick Homes is requesting to add some recreational amenities to the Clark's Rest project within the original village green and also walking trails throughout the project. The Planning Commission heard the case on August 19, 2013 and sent a unanimous favorable recommendation to the Town Council. Draft minutes of that meeting are attached for your review. Marrick Homes will also be showing you the entrance and sign features that they have planned for your information. They have also included in your packets copies of the additional home elevations that the Planning Commission approved at the August meeting. Action needed by the Town Council is final approval of the site plan modifications to include the proposed recreational amenities.

Mr. Marvin Oursler and Mr. Rick Bailey are in attendance today to brief Council and answer any questions.

Mr. Oursler presented a brief overview, along with drawings, of the Clark's Rest development, the changes made to the elevations and the additional amenities added such as stone pillars, decorative asphalt, walking trail, pool facilities and passive park areas throughout the development.

Councilmember Roberts stated that she is very impressed with Marrick Homes adding the new amenities as it creates a great image of connectivity for communities within Leonardtown.

Councilmember Roberts moved to approve the revised site plan for Clark's Rest as presented; seconded by Councilmember Jay Mattingly, no further discussion, motion passed unanimously.

Explore St. Mary's Passport Project – Medstar St. Mary's Hospital is embarking on a new project and has asked to include Leonardtown in the project.

Mayor's Report – Mayor Burris

There is a vacancy on the appeals board and is recommending to appoint Marcus Popetz. Mr. Popetz has his own IT business and lives in Town.

Also, members were needed to be appointed to the Ethics Commission and two people were selected: Mr. Chris Jeys and Ms. Terry Bonnevier. Paperwork is being completed with their information to be forwarded to the State as required by law.

Events - Mayor Burris

Everyone complimented Ms. McKay and staff on how wonderful the A&E Designation celebration turned out. Many of the retailers noted that it was one of the best sales days of the year. The Art Ambassadors was a nice touch and they all worked the crowd to explain the Art

Walk, how to vote, how to get one of the first 100 swags bags, which were all handed out, and where to get a palette cupcake.

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Friday, Sept. 13	8:30 AM	LBA meeting @ TBD
Saturday, Sept. 14	9 AM	Walk for the Poor to benefit the Society of St. Vincent DePaul @ Father Andrew White School
Saturday, Sept. 14	10 AM – 3 PM	Fall Follies Craft Fair, sponsored by SMC Craft Guild @ Town Square – Upper Square closed
Saturday, Sept. 14	12:00 Noon	Barnacle Cup Leonardtown Regatta @ St. Clement’s Island/Bay
Sunday, Sept. 15	12 PM – 4:30 PM	Taste of St. Mary’s Leonardtown Square Sponsored by SMC Chamber of Commerce Upper Square closed – Fenwick Street open
Tuesday, Sept. 17	6:30 PM	“Irish Splendor” Travel Presentation @ SMC Chamber of Commerce
September 19-21	THURS 3-9 PM, FRI 9 AM-9 PM, SAT 9 AM-9 PM SUN 9 AM-6 PM	St. Mary’s County Fair – County Fairgrounds Parade @ 10:30 - Thank you for participating!
Sunday, Sept. 22	9:00 AM	LHS Band Boosters Rhythm Run 5K @ Leonardtown Wharf and through Town Streets
Tuesday, Sept. 24	11:30 AM	State of the County Luncheon @ Bay District Volunteer Fire Dept 46900 S. Shangri-La Drive, Lexington Park
Wednesday, Sept. 25	5:30 PM	Business After Hours Hosted by Raley, Watts, O’Neill Insurance @ Pax River Naval Air Museum
Friday, Sept. 27 (Rain date: 9/28)	5 – 8:00 PM	Cruising to Leonardtown Poker Walk @ Town Square – no road closures
Saturday, Sept. 28	3 PM – 7 PM	Health Share Oyster Roast @ Leonardtown Wharf Park

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Friday, Oct. 4	5 PM – 8 PM	First Friday Celebration in Leonardtown Emphasis on Breast Cancer Awareness Lee Jeans Denim Days participation
Saturday, Oct. 5	8:30 AM	St. Mary’s Ryken Blaine Whorl Scholarship 5K Starting at SMRHS and using Town sidewalks
October 7 – 8	SAT 12 PM - 10 PM SUN 11 AM – 5:30 PM	Blessing of the Fleet @ St Clement’s Island Museum, Colton’s Point
Friday, Oct. 11	8:30 AM	LBA Meeting @ TBD
Saturday, Oct. 12	9:30 AM – 3 PM	Praise and Prayer in the Square Sponsored by Bread of Life Center for Peace – no road closures
Sunday, Oct. 13 1- 3 PM		Antique Tractor & Truck Parade to benefit Christmas in April by the So MD Antique Power Association.in the Leonardtown Square
Sunday, Oct. 13 2 - 6 PM		So. MD Center for Family Advocacy Fundrasier Wiskers Concert and Food Vendors @ The Wharf
October 19 - 20	SAT 10 AM-6 PM SUN 11 AM-6 PM	SMC Oyster Festival @ Fairgrounds
Saturday, Oct. 26	1 - 3 PM	Trick-or-Treat, Scarecrow Building and Pet Costume Contest on the Square – no road closures

Community Development and Strategic Planning - Hayden Hammett

Capital Projects - Tom Collier

Councilmember Collier reported that he and Mr. Wheatley are looking into the repairs along Lawrence Avenue to work out what they can do with the \$53,000 allotted from the State for Highway User Revenue.

SMMA Update - Leslie Roberts

Councilmember Roberts reported that Leonardtown hosted the SMMA meeting this past month held at Café des Artistes with a presentation on Cybersecurity. We are looking forward to taking part in the MML Fall Conference to be held this year at Solomon’s Island. Councilmember Jay Mattingly, who is enrolled in the Academy of Excellence for Local Government, will attend all but one class he needs to graduate. A sample of the classes offered are: New Trends in Waste Management, Compliance in Maryland’s Ethics Laws and Speed Cameras.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Mattingly reported that he was unable to attend the first meeting of the Emergency Preparedness committee but will be attending the next one in October.

Mayor Burris reminded everyone that he will be available for discussion after the close of this meeting and entertained a motion to adjourn the meeting.

Councilmember Collier moved to adjourn the meeting at 4:35 pm; Councilmember Jay Mattingly seconded, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Leslie E. Roberts, Vice President

Thomas R. Collier, Councilmember

Absent
Hayden T. Hammett, Councilmember

J. Maguire Mattingly IV, Councilmember

Absent
Roger L. Mattingly, Councilmember