



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **June 10, 2013**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas R. Collier, Councilmember
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Secretary, Jackie Post, Fiscal Clerk; Jessie Daugherty, Cedar Lane; Laura Clarke, LSA; John Brown, Frank Nuhfer, Gil Moore – Leonardtown Lions Club; Tom Mattingly, LVFD; Brad/Penny Brown, BTB Coffee Shop; Beverly Stickles/John Parlett, Cedar Lane; Aaron Smiley, Sakura Bar & Grill, and Larry Hartwick/Brad Clements, SMCPS. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris stated that the first order of business was the invocation and Pledge of Allegiance.

Mayor Burris welcomed the Boy Scout troop in attendance today.

Approval of Minutes

Meeting minutes for the May 13, 2013 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Roger Mattingly moved to approve the May 13, 2013 minutes as presented; seconded by Councilmember Thomas Collier; motion passed unanimously.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that there were no cash transfers to or from the Operating Account but in the last several months we have converted some CDARS deposits to actual certificates at

Community Bank which is indicated by a change in your cash report. A CDARS deposit is an investment due to collateral reasons that is placed at a different bank. That bank in turn places a reciprocating deposit at Community Bank. Our financial position remains stable but we have insured all the Town's deposits in accordance with state law. Over the past several months, I have asked the bank to increase our collateral so that we can keep our deposits locally.

Ms. Sothoron moved on to the item on today's agenda, BJ05-13 – Transfer funding for Road/Sidewalk/Storm Drain Maintenance. She noted that Council had made a significant commitment for Budget FY13 to doing road/storm/sidewalk repairs. We put that one lump sum of \$160,000 into the Capital Project Budget. From a tracking standpoint placing it back in the General Fund helps to delineate exactly where the funds were spent. To date we still have about \$40,000 left in that commitment this year and if not utilized by the end of our fiscal year (this month), we can come back in FY14 and designate that to a specific project.

Councilmember Collier moved to approve BJ05-13 as presented, seconded by Councilmember Roberts, no further discussion, motion passed unanimously.

Ms. Sothoron reported that the Town will hold a Shred/Recycling day in conjunction with a Child Car Seat Safety Check day on Saturday, June 22 at the Governmental Center from 9:00 a.m. to 12:00 p.m. Our trash contractor is distributing information to each of our residents regarding rescheduling of the recycling days and a flyer on the Shred/Car Seat Safety Day will be included.

Planning & Zoning Report – DeAnn Adler

The Planning and Zoning meeting last month was held on May 20, 2013 and we had one case on the agenda:

Case # 64-12 - The new Captain Walter Francis Duke Elementary School – They were requesting final site plan approval. This request was unanimously approved.

This month's Planning and Zoning meeting will be held on June 17, 2013 at 4:00 pm although at this moment we have no cases to be heard so it may be cancelled.

Police Report – Ms. McKay

Deputy Smolarsky is unable to attend today but did provide a written report. She is still passing out flyers and meeting with residents regarding breaking and entering of unlocked vehicles.

Town Administrator Report – Laschelle McKay

Mayor Burris asked Ms. McKay if she would provide a report on the progress of the painting of the Greenbrier Water Tower.

Ms. McKay remarked that they have the final coat on the water tower and have also pressure washed the Tudor Hall Tower. They will be putting on the logo on shortly.

Ms. McKay reported that we received confirmation that Leonardtown was approved as an Arts and Entertainment District.

Mayor Burris entertained a motion to close the regular meeting and open the Public Hearing.

Councilmember Roberts moved to close the regular meeting and open the Public Hearing on Adopting the Budget and Setting the Tax Rate for Fiscal year 2014; seconded by Councilmember Roger Mattingly, motion passed unanimously.

Mayor Burris opened the Public Hearing and asked Ms. Sothoron to provide a summary.

Ms. Sothoron reported that Council has submitted a recommended budget document after reviewing the Mayor's budget. There was a work session held and some adjustments were made. The Council had recommended adopting the constant tax rate of .1266. An Ordinance to that effect was introduced at the prior Town Council meeting and will be on the table for approval after the Public Hearing. We have not received any written comments or oral comments. It was posted on-line and advertised as required.

Mayor Burris asked for any comments from the audience and comments from Council. There being none, he entertained a motion to close the Public Hearing and re-open the regular meeting.

Councilmember Roger Mattingly moved to close the Public Hearing and re-open the regular meeting, seconded by Councilmember Hayden Hammett, no further discussion, motion passed unanimously.

Mayor Burris stated that the Public Hearing is closed and they are back in session for the regular meeting. He entertained a motion on Ordinance No. 157.

Councilmember Roberts moved to adopt Ordinance No. 157 which adopts the Budget and sets the Tax Rate for Fiscal Year 2014, seconded by Councilmember Jay Mattingly.

Mayor Burris asked for any comments or questions. He asked Ms. Sothoron to provide a brief statement on the budget for 2014.

Ms. Sothoron noted that the town adopted a Budget that includes several different funds. The General Fund, which takes care of the normal administrative functions of government, the Enterprise Fund which is intended to be self-sustaining so that as we provide water, sewer and trash service, we set the rates to cover the actual costs of those services. This year the water system budget is self-sustaining without a rate increase. The sewer system will invoke the 2% mandatory rate increase and the trash service charges will be dependent on June CPI numbers which are not available until sometime in July. The customer will not see these charges until the September billing. There were no changes in personnel with the exception of one position being made full-time. No real change in service. The Council did dedicate a significant investment

in Public Works such as roads, storm drains and sidewalks. The Capital Project fund did include money to fund the Port of Leonardtown Park improvements which was a grant we received that has to be matched by the Town.

Mayor Burris stated that there is a motion on the floor to adopt Ordinance No. 157 and asked all those in favor to respond, motion passed unanimously.

Ms. McKay reported that a local Boy Scout, David Guyther's son, who is working to earn his Eagle Award, volunteered, with some help from friends, to clean up along the McIntosh Run and removed 1600 tons of debris that they loaded up and hauled to Tudor Hall for pickup.

Mayor's Report – Mayor Burris

Mayor Burris reported that he will be appointing a committee to reconsider our Comprehensive Zoning Plan. Any recommendations for committee members are welcome.

Events – Roger Mattingly

Councilmember Mattingly reported that the first-ever Catwalk for a Cause Charity Fashion Show at the Wharf was a huge success. Over 200 attendees were treated to fashion, food and flair as local boutiques and musicians came together for a stunning show. The event successfully raised \$ 3,200 for Hospice of St. Mary's.

The Steppin' Out Campaign came to a close with the Fashion Show, the Fashion Flea Market, and Heroes Weekend. The outdoor concert and military displays scheduled for May 19 were cancelled due to inclement weather, but local businesses still had plenty of indoor activities and specials for those with a Military ID. St. Mary's County Tourism is gathering assessment surveys from participants to help evaluate the success of the Campaign and help plan for future endeavors.

The 3rd Annual Great Strides Walk for Cystic Fibrosis on Saturday, May 18th had about 200 participants and raised over \$32,000. Food was provided by Thompson's Seafood, Big Larry's, and Sunshine Catering.

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Tuesday, June 11	5:30 PM	SMC Chamber of Commerce 2013 Annual Meeting @ LFVD Social Hall, 22733 Lawrence Ave.
Friday, June 14	8:30 AM	LBA Meeting and Quarterly Seminar CSM's Leonardtown Campus, Building C, Room 214.
Friday, June 14	6 PM	Flag Day Celebration on lawns of the Governmental Center complex
Saturday, June 15	7:30 AM	Sunrise Yoga @ the Wharf
Tuesday, June 18	8:00 AM	SMC Chamber of Commerce Golf Outing

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Saturday, June 22	6 PM	Downtown Tunes country music with <i>Country Memories</i>
Saturday, June 22	9 AM – 12 PM	Shred Day and Car Seat Safety Check @ the Governmental Center for local residents
Wednesday, June 26	5:30 PM	SMC Chamber Business After Hours @ the porch at Sotterly Plantation, Hollywood, MD
Thursday, July 4	HOLIDAY	Independence Day – Town offices closed
Friday, July 5	5 - 8 PM	Red, White and Blues “First Friday” Celebration
Saturday, July 6	7 - 8 PM	Chesapeake Orchestra Brass Ensemble Performing on location in Leonardtown Square
Friday, July 12	8:30 AM	LBA Meeting @ TBD
Saturday, July 13	8:00 PM	SMR Community Concert Series - "Beatlemania Again: The National Touring Beatles Stage Show" @ Romuald Hall Theater
Tuesday, July 16, 23 & 30	6:45 PM	CSM Twilight Performance Series @ the College of So. Md. – Leonardtown Campus
Saturday, July 20	7:30 AM	Sunrise Yoga @ the Wharf
Saturday, July 27	6 PM	Downtown Tunes rocks with <i>The Piranhas</i>
Friday, August 2	5 - 8 PM	Special “First Friday” Celebration to kick-off Beach Party on the Square
Saturday, August 3	4 - 9 PM	Beach Party on the Square

Councilmember Mattingly noted that there was a movie held on the Town Square “Breaking Away” at the request of the Pax Velo Criterium who co-sponsored the event.

Councilmember Roberts remarked that the movie was very well attended.

Mayor Burris stated that Ms. Fleming, Events Coordinator, is in attendance today and asked her if she had anything to add.

Ms. Fleming responded that she is thankful for all the support she receives and is excited about moving into a full-time position.

Mayor Burris stated that the winner was drawn for the Steppin Out Spring Campaign. Mr. Lynch was the winner and was presented with his Leonardtown Bucks during the recent LBA meeting.

Ms. McKay remarked that a tally was taken of the entries and we received over 1,000 entries. We learned a few lessons and we are doing a survey with the merchants that should yield more information that we can apply to our next campaign.

Mayor Burris remarked that the First Friday Committee/LBA will be giving away a 46" Flat Screen TV. Tickets are available for purchase at select participating merchants and the drawing will be held the First Friday, 2nd of August. The TV is on display in the window of Olde Towne Insurance.

Community Development and Strategic Planning - Hayden Hammett

Councilmember Hammett reported that the Leonardtown Lions Club is hosting the 26th annual Crab Festival. The Crab Festival draws people from all over the Washington Metropolitan area and it is a great event for St. Mary's County. The Lion's Club motto "We Serve" truly involves the community and the Town in many of its activities/events.

The St. Mary's Chamber of Commerce will be holding their annual dinner in Leonardtown for the second year in a row.

We are eagerly awaiting the responses to the RFP for a restaurant down at the Leonardtown Wharf as this may be one of the toughest decisions this Council faces as we move forward with the Vision Plan.

Also, a committee is being formed to begin reviewing the Comprehensive Rezoning.

Brewing Grounds has closed but there is a new owner, Brad Brown, who is a resident of Leonardtown. He and his wife Penny are making some renovations and will re-open as BTB (behind the bookshelf) Coffee/Bar, serving breakfast/lunch and in the evening more of a speakeasy theme.

He also thanked Ms. McKay and Ms. Adler and staff for all their hard work on the Arts and Entertainment Grant Application which was a huge undertaking.

Capital Projects - Tom Collier

Councilmember Collier reported that the Fashion Show that was held was a great example for future set up for events.

Mayor Burris remarked that Mr. Wheatley has placed some curb stops down at the Wharf parking lot to utilize the parking in a more organized and efficient manner.

SMMA Update - Leslie Roberts

Councilmember Roberts reported that the Maryland Municipal League (MML) Annual Convention is this month with several Commissioners along with the Mayor and Town Administrator attending. There are quite a few classes of interest to attend.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Mattingly reported that there was an Emergency Preparedness committee meeting held on June 8 but due to a family commitment he was unable to attend.

He thanked Mr. Wheatley for painting in the crosswalks, which is a huge safety factor for our residents.

He also attended the McDonald's re-opening/ribbon cutting after some updated renovations were completed and he was proud to note that back in 1990, his grandfather, who was Mayor at that time, attended the grand opening/ribbon cutting of this very same McDonald's and he met the owner, Mr. Faire, who met his grandfather when he first opened.

Mayor Burris reminded everyone that immediately following the meeting he is available for any questions or discussion.

Mayor Burris entertained a motion to adjourn the meeting.

Councilmember Hammett moved to adjourn the meeting at 4:40 pm; Councilmember Collier seconded, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Leslie E. Roberts, Vice President

Thomas R. Collier, Councilmember

Hayden T. Hammett, Councilmember

J. Maguire Mattingly IV, Councilmember

Roger L. Mattingly, Councilmember