



# Commissioners of Leonardtown

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DANIEL W. BURRIS  
Mayor

LASCHELLE E. MCKAY  
Town Administrator

## **Commissioners of Leonardtown** **Town Council Meeting Minutes** **April 8, 2013**

Attendees: Daniel W. Burris, Mayor  
Leslie Roberts, Vice President  
Thomas R. Collier, Councilmember  
Hayden T. Hammett, Councilmember  
J. Maguire Mattingly IV, Councilmember  
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Secretary, Jackie Post, Fiscal Clerk; Nicole Clark, Enterprise; Laura Clarke, LSA; and Andy Dziuban, MedStar St. Mary's Hospital. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris stated that the first order of business was the invocation and Pledge of Allegiance.

He also stated that one addition has been made to the agenda which is the Tudor Hall Water Tower discussion.

### **Approval of Minutes**

Meeting minutes for the March 11, 2013 Town Council meeting were presented for approval.

**Mayor Burris entertained a motion to accept the minutes as presented.**

**Councilmember Roger Mattingly moved to approve the March 11, 2013 minutes as presented; seconded by Councilmember Thomas Collier; motion passed unanimously.**

### **Treasurer's Report** – Rebecca Sothoron

Ms. Sothoron reported that the financial information for March was distributed to Council. During the month \$200,000 was transferred to the operating account. We are 75% through the budget year.

Budget work session is scheduled for May but between now and then we will be working to put the draft budget together which will be distributed at the May Council meeting.

On today's agenda we have Utilities Department Chemical Use Authorization request for Council to waive the bid requirement for a specific chemical that is used in our water system locations. We try to piggyback on MetCom's contracts as they have a very robust procurement department so when we find that they have what we need, we work with the vendor to match the price, if possible, but it may depend on quantity. In this particular case, this chemical, which is a disinfecting agent, was rebid last fall and we have made contact with the MetCom contractor and are starting the process of setting up an arrangement with them. Through the course of conversation with staff members who operate the water system they have requested that we waive the bid requirement so that we can continue to use the current vendor whose product is very stable, high quality and requires no intervention from staff to monitor disinfection rate.

Mayor Burris entertained a motion to waive the bid requirement for the Utilities Department chemical use.

**Councilmember Roberts moved to approve waiving the bid requirement for Sodium Hypochlorite and continue to use the current supplier; seconded by Councilmember Collier; no further discussion, motion passed unanimously.**

#### **Planning & Zoning Report** – DeAnn Adler

The Planning and Zoning meeting last month was canceled as we had no cases on the agenda.

This month's Planning and Zoning meeting will be held on Monday April 15, 2013 at 4:00 and we have one case on the agenda.

**Case #38-06 – The Sterling House Project – on Washington Street, Tax Map 133, Block 4 Parcels 474, 476 & 477** – Request for final site plan approval, excluding architectural approval of the buildings, which they will need to obtain at a later date.

We finished the Arts and Entertainment District Application and submitted it by the deadline of April 1<sup>st</sup>. We heard back from Pam Dunne of the MD State Arts Council and on Friday submitted a few additional pieces of information that she requested. She commented that the application looked good and it was a very clean, well organized presentation.

#### **Police Report** – Deputy Smolarsky

Deputy Smolarsky reported that we are getting ready to come into the busy event season and she has been working on some traffic issues that have been brought to her attention. We do have some sign boards up along Route 5 as you drive into Town to remind people of the upcoming events and to slow down.

#### **Town Administrator Report** – Laschelle McKay

Ms. McKay reported that they held a pre-construction meeting for the cleaning and painting of the Greenbrier Water Tower last week. Work will begin around April 15, 2013 and will take approximately 30 to 60 days to complete.

**Cleaning of Tudor Hall Water Tower-** For several years we have had the cleaning of the Tudor Hall tower in the budget. The latest budget estimate was \$12,000. While K&K Painting is mobilized in town for the Greenbrier Tower we asked them to give us a price for the cleaning of the Tudor Hall tower as well. The estimate is for \$14,000, which is in the neighborhood of what we were estimating the cost to be. We got three prices in 2006 which ranged from \$7,000 to \$12,000. Staff would recommend adding this item to the K&K Painting contract without going out to bid as a separate item.

Mayor Burris entertained a motion to waive the bid requirement to clean the Tudor Hall water tower.

**Councilmember Roger Mattingly moved to approve adding the cleaning and waiving of the bid requirement for the Tudor Hall water tower; seconded by Councilmember Hayden; no further discussion, motion passed unanimously.**

**Mayor's Report** – Mayor Burris

Mayor Burris stated that he and Ms. Fleming will be traveling to Annapolis this week to attend a meeting on the War of 1812 Grant.

Mayor Burris noted that Mr. Andy Dziuban is in attendance at our meeting today and asked him to introduce himself.

Mr. Dziuban responded that he recently began work with St. Mary's MedStar Hospital in their Philanthropy department and is tasked with developing new relationships and enhancing those they currently have established to increase their interaction to ensure the best healthcare service to the community.

Mayor Burris noted that we recently lost some stalwarts of Leonardtown. Mary Agnes Buckler, Aubrey Mattingly, and Frank Bell will all certainly be missed.

**Events** – Roger Mattingly

Councilmember Roger Mattingly reported that the Spring 2013 issue of the Leonardtown Beacon newsletter will be available soon.

Earth Day 2013 is on Sunday, April 21<sup>st</sup>.

The *Steppin' Out In Leonardtown* Spring Marketing Campaign has been officially launched. Visit [www.visitstmarysmd.com/steppinout](http://www.visitstmarysmd.com/steppinout) to see the entire line-up of events, coupons, and specials available in Town between April 19 and May 19.

Unfortunately, due to Government cutbacks, the Commodores U.S. Navy Jazz Band concert scheduled for May 18 has been cancelled.

**Upcoming Events of Interest/Meeting Reminders:**

<b><u>Date</u></b>	<b><u>Time</u></b>	<b><u>Event/Meeting</u></b>
Friday, April 12	8:30 AM	LBA Meeting @ TBD
Saturday, April 13	8:30 AM	18 <sup>th</sup> Run & Fun Walk for Hospice @ Govt. Center
Sunday, April 21	12:30 AM – 4:30 PM	Leonardtwn Earth Day Celebration 2013 Town Square and Wharf Park
Wednesday, April 24	11:30 AM	Admin. Professionals Day Lunch (RSVP) @Elks Fidelity Hall, California, MD Catered by Personalized Touch Catering
Wednesday, April 25	5:30 -7:00 PM	Chamber Business After Hours (RSVP) Hosted by Expressions of St. Mary's @ The Brome Howard Inn, St. Mary's City
Sunday, April 28 (Raindate: May 5)	8:00 AM – 5:00 PM	Spring Fling XXVIII Classic Car Show on the Square
Thurs. & Fri., May 2, 3 Sat., May 4 Sun., May 5	5:00 PM – 11:00 PM 10:00 AM – 11:00 PM 10:00 AM – 6:00 PM	So. Md. 19 <sup>th</sup> Annual Spring Festival @ SMC Fairgrounds
Friday, May 3	5:00 PM	Fiesta First Friday in Leonardtown
Saturday, May 4	2:00 PM	Southern MD Volunteer Firemen's Assoc Convention @ St. Mary's Ryken and LVFD
Sunday, May 5	1:00 PM	Southern MD Volunteer Firemen's Assoc Parade through Town & Games @ LVFD
Wednesday, May 8	11:30 AM	2013 Business Showcase & Awards Luncheon So. Maryland Higher Education Center, Bldg. 2
Friday, May 10	8:30 AM	LBA Meeting @ TBD
Saturday, May 11	8 AM – 12 noon	Fashion Flea Market @ Best Western Hotel
Saturday, May 11	7:00 PM	Charity Fashion Show @ Leonardtown Wharf
Saturday, May 18	10:00 AM	Cystic Fibrosis Walk @ Leonardtown Wharf
Saturday, May 18	12 noon - 4 PM	Superheroes of So. MD Vs. Childhood Cancer Leonardtwn Square

Spring events in Leonardtown:

- Hospice Run & Fun Walk – April 13
- Earth Day Celebration 2013 – April 21
- Spring Fling Classic Car Show – April 28 (raindate May 5)
- SMVFA Convention Parade – May 5
- Fashion Flea Market 8 AM – Noon – May 11
- Charity Fashion Show at the Wharf – May 11
- Great Strides Cystic Fibrosis Walk – May 18
- Superheroes of Southern MD Vs. Cancer – May 18
- Bicycle Criterium – June 2
- Downtown Tunes Concerts on the Square –
  - May 25: Acoustic guitar, contemporary and folk, Hamm-It-Ups and the Eds
  - June 22: Country, Country Memories
  - July 27: TBD
  - August 24: Rock 'n' Roll, GeeZer

### **Community Development and Strategic Planning** - Hayden Hammett – No Report

Mayor Burris did make note of the new directory sign just unveiled during April's First Friday. The Directory sign is located in the grassy area next door to Jeannie's Flower Shop. The sign was put in by the Leonardtown Business Association. Please stop by to take a look.

### **Capital Projects** - Tom Collier

Councilmember Collier reported that much has been accomplished fixing up sidewalks and roads in Town such as Camalier Drive, Key Way, Shadrick Street, Pope Street and Guyther Drive. We have also repaired many of the storm water drains throughout the Town. We have moved on to taking care of a variety of other minor repairs throughout the Town.

Councilmember Roberts asked Ms. McKay to explain the recent water main break at the top of Fenwick Street near Ryken.

Ms. McKay responded that they found it was due to a manhole that was covered up by SHA years ago and was less than four feet of asphalt. A blockage was discovered leading to the discovery of the manhole. MetCom worked in conjunction with the Town as they have a line that goes out to the Fairgrounds which feeds into our line. They found a brick had fallen from the wall of the manhole and blocked the line causing the disruption. They were able to make the repair; the manhole was salvaged and is now a working manhole.

### **SMMA Update**

Councilmember Roberts reported that the next SMMA meeting will be held on Wednesday, May 1 at the Town of LaPlata. This meeting will determine the new slate of Officers and District nominations for the upcoming year. We will hear quite a bit about this year's past busy legislative session.

**Safety and Emergency Preparedness** – Jay Mattingly

Councilmember Jay Mattingly thanked the Council and town staff for their support during the difficult time of the passing of his Grandmother, Ms. Mary Agnes Buckler, and said he was very happy that she was able to attend his first meeting last May when he was elected.

He has been working with Deputy Smolarsky on some public safety issues around Town.

Mayor Burris stated that he will be available for any questions or discussion for 30 minutes after the meeting adjourned.

**Mayor Burris entertained a motion to adjourn the meeting.**

**Councilmember Roger Mattingly moved to adjourn the meeting at 4:26 pm;  
Councilmember Hammett seconded, motion passed unanimously.**

Respectfully Submitted:

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Teri P. Dimsey

**Approved:**

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Daniel W. Burris, Mayor

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Leslie E. Roberts, Vice President

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Thomas R. Collier, Councilmember

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