



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **January 14, 2013 ~ 4:00 pm**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas R. Collier, Councilmember
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Recording Secretary; Rebecca Sothoron, Treasurer; Margaret Smolarsky, Deputy; Laura Clarke, LSA and Nicole Clark, Enterprise Newspaper. A complete list of attendees is on file at the Leonardtown Town Hall.

Approval of Minutes

Meeting minutes for the December 10, 2012 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Roger Mattingly moved to approve the December 10, 2012 minutes as presented; seconded by Councilmember Collier, motion passed unanimously.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that she did not need to transfer any money to or from the Local Government Investment Pool for the month. We are 50% through the budget year and we are still meeting those revenue targets with the new water and sewer rate structure. She also pointed out her consumption comparison report for water usage between this year and last, and she is not really seeing any change in water use habits yet. She will be working on the listing for tax sales, hopeful by the time the sale actually takes place we won't have anybody on that list. She is also working on the budget requests to send to the county for the annual tax rebate. She will have half year tax billing going out at the end of this month. She is also working on the bay fee exemption and will be asking MDE to recommend that those homeowners who qualify for a state homeowner's tax credit also be eligible for our bay fee exemption. There are only 10 accounts

this year that qualify for the state homeowner's tax credit. She is awaiting comments from the auditors on her draft of the anti-fraud policy.

Planning & Zoning Report – Laschelle McKay

The Planning and Zoning meeting last month was held on December 17, 2012. We had one case on the agenda:

Case #110-08 – 22840 Lawrence Avenue – Hooper Project – A request for a two year extension of the final site plan approval.
This request received unanimous approval.

This month's meeting is scheduled for January 22, 2013. The meeting will be on a Tuesday this month because of the holiday on Monday the 21st. We have 1 case on the agenda:

Case #1-13 – 40950 Merchants Lane – McDonald's Restaurant – Request for changes to the exterior of the building and drive-thru area.

We are continuing to work on the Arts and Entertainment District application. We are meeting with the county at the end of the month and we intend to meet with the committee in Feb. to get their feedback and hopefully hold a public hearing in March and the application will be due April 1st.

Police Report – Margaret Smolarsky

Deputy Smolarsky had previously provided a written report to Council, but was present to answer any questions.

Town Administrator's Report – Laschelle McKay

Contract for the Greenbrier Water Tower Rehabilitation Bid – Ms. McKay reported that bid evaluations from the engineers were included in TC packets. We received 4 bids ranging from \$288,000 to \$384,950. The recommendation from GHD was to award the bid to the lowest bidder, K & K Painting, in the amount of \$289,000; this included a \$1000 upgrade in the type of enclosure that the engineers recommended. Another component of the project is the inspections of the layers of paint being applied. We propose hiring an outside inspection company. MES has done our inspection reports of the towers in the past, and the engineers, GHD, approve of them, so we propose having them do the roughly 10 inspections required at a cost of \$15,000 maximum. We originally allocated \$374,114, based on the original cost estimate. With the \$289,000 plus \$15,000 for the inspections, plus \$11,800 for the bid document preparation by GHD, we would still be \$58,000 under budget, with a total of \$315,800.

Councilmember Collier made a motion to award the rehabilitation project of the Greenbrier Tower to K & K Painting for \$289,000 and award the inspection contract to MES for \$15,000 maximum. Councilmember Roger Mattingly seconded. No further discussion. Motion passed unanimously.

Wording Change on Resolution 3-12 Rev. – We passed this resolution back in September in support of the Sustainable Communities Application. We got a call from DHCD and the State is beginning its review of it, they plan on announcing the designations in late February, and they asked us to make this wording change to the resolution we submitted to them. It is one line highlighted in red and it is affirming that we are not only supporting the application, but also the action plan submitted.

Councilmember Roberts made a motion to approve Resolution 3-12 Revised.
Councilmember Hammett seconded. No further discussion. Motion passed unanimously.

Mayor's Report – Mayor Burris

Mayor Burris noted that we will be meeting with Steve Anderson and Carolyn Laray, looking for support of the Arts and Entertainment District designation. We are also meeting with Rick Bailey from Marrick Homes, regarding the start of Clark's Rest which will be moving forward very soon. Mayor Burris has a call in to Don Pleasants regarding Tudor Hall. He hasn't heard back from him yet. He wants to talk to him about our vision plan and what comments he may have about it.

Events – Roger Mattingly

Councilmember Mattingly reported that the Santa and Mrs. Claus returned to the town square on Sat. Dec. 15th. Over 150 kids attended. We are going to have a follow up meeting with Maria and the committee for the Christmas on the Square event, and brainstorm for 2013.

Upcoming Events of Interest/Meeting Reminders:

<u><i>Date</i></u>	<u><i>Time</i></u>	<u><i>Meeting</i></u>
Monday, Jan. 21	HOLIDAY	Town Office closed (Martin Luther King, Jr. Day)
Wednesday, Jan. 23	5:30 PM	Chamber Business After Hours (RSVP) Hosted by Ultimate Therapy 40900 Merchants Lane, Suite 202, Leonardtown
Wednesday, Jan. 30	11:30 AM	Chamber Membership Luncheon @ Outback Steakhouse (RSVP)
Friday, Feb. 1	5 - 8 PM	First Fridays in Leonardtown Check www.leonardtownfirstfridays.com for details on the I ♥ Leonardtown Campaign
Friday, Feb. 8	8:30 AM	LBA State of the Town Breakfast Location TBA
Wednesday, Feb. 13	9:00 AM – NOON	Chamber Economic Forum (RSVP)

Councilmember Hammett reported that the council will be meeting in a work session on Feb. 6th this month to begin work on a draft RFP for the wharf site.

Capital Projects – Tom Collier

Councilmember Collier reported that Stepping Stone is in the process of repairing the pavers and sidewalks around town this month.

MML/SMMA – Leslie Roberts

Councilmember Roberts reported that attendance was good at the January SMMA meeting. We were excited by the idea of an ice skating rink they were putting in, in Chesapeake Beach, but it was less impressive once they saw it in real life. The next meeting will be March 6th in Indian Head.

Safety and Emergency Preparedness – Jay Mattingly

The next meeting of the committee will be Feb. 9th in College Park.

Councilmember Roberts asked where we were with the W&S plant upgrade. Ms. McKay stated that the engineers, GHD, are doing the final design. Rebecca is re-doing/updating the application. It is still on track.

Mayor Burris entertained a motion to adjourn.

Councilmember Roger Mattingly moved to adjourn the meeting at 4:30 pm;

Councilmember Jay Mattingly seconded, motion passed unanimously.

Respectfully Submitted:



DeAnn Adler

Approved:

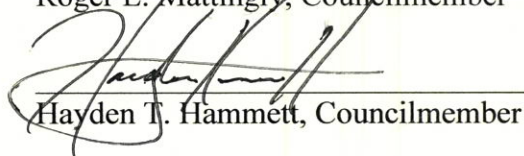

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