



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **August 13, 2012 ~ 4:00 pm**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas R. Collier, Councilmember
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Teri Dimsey, Recording Secretary; Jackie Post, Fiscal Clerk; DeAnn Adler, Town Reviewer; John Wharton, The Enterprise; Guy Leonard, County Times; and Dick Myers, The Bay Net; Tommy Mattingly, Resident; Jeff and his mom, Ellen, Boy Scout Troop. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris welcomed the Boy Scout and his mother, who were in the audience.

Approval of Minutes

Meeting minutes for the July 9, 2012 Town Council meeting were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Roger Mattingly moved to approve the July 9, 2012 minutes as presented; seconded by Councilmember Tom Collier, no further discussion, motion passed unanimously.

Treasurer's Report – Laschelle McKay

Ms. McKay noted that Ms. Sothoron is on vacation but did leave a written report for Council. We do have two budget amendment items on the agenda. Both of these items were discussed at last month's meeting and this is the formal action to fund those items.

BJ01-13 – Increase Appropriation for Wharf Cameras - to provide surveillance for any vandalism or illegal actions at the Wharf which, unfortunately, just occurred last night where someone destroyed one of the expensive environmental signs. We do have a couple of leads and hope to catch the culprits. This Budget Amendment is the official action for the increase

of funds from the original budgeted amount of \$4,000 to the actual bid price of \$7,284.00 which was approved last month.

BJ02-13 – Funding of Waterfront Plan by Crozier and Associates - was also approved last month for a maximum of \$16,000 plus reimbursables, for a total of \$16,500.00. This is the approval for bringing that money forward.

Councilmember Roberts moved to approve BJ01-13 and BJ02-13 as presented; seconded by Councilmember Hammett, no further discussion, motion passed unanimously.

Planning & Zoning Report– Laschelle McKay

The Planning and Zoning meeting last month was held on July 23, 2012. We had two cases on the agenda.

Case #71-12 Boundary Line Adjustment Plat for Leonard’s Grant Phase 5b – Lots 333 and 334 – Tax Map 121, Parcel 53 – This request received unanimous approval.

Case # 65-12 –12 – 22380 Greenbrier Road – 3 Lot Subdivision Request – Tax Map 121, Parcel 20 – This is the request that was before this board last month for an EDU allocation. The P & Z Board voted to table a decision pending further discussion with the Town and the surrounding neighbors or a revision of the site plan. It will come back before the P & Z Board one more time before a public hearing is scheduled.

This month’s P & Z meeting is scheduled for August 20, 2012. So far we have one case on the agenda this month.

Case # 64-12 – Hayden Farm Elementary School – Request for concept plan approval.

Also the Sustainable Communities Workgroup had their first meeting on July 18th. Our second and probably last meeting is scheduled for August 29th. After that we will finalize the application in preparation for the October 1st deadline.

We have also submitted a letter of intent to apply for the Town’s Arts and Entertainment District designation. That application is also due October 1st.

Police Report– Laschelle McKay

Ms. McKay reported that Deputy Smolarsky is unable to attend today’s meeting but did provide a written report.

Town Administrator Report – Laschelle McKay

Presentation of Final MDP Annual Growth Report – Beginning in 2009, jurisdictions were required to begin submitting annual reports to the Maryland Department of Planning. The reports cover changes in development patterns, including land use, transportation, community facility patterns, zoning map and ordinance amendments and subdivision plats. This year there is also a

requirement that the Planning Commission must take action to approve the report and submit it to the local legislative body (Town Council). Attached please find a copy of this year's report for the record. No action is needed.

Veteran's Day Announcement - We recently received notification that Leonardtown officially received the Regional Site designation, one of only 62 selected in the country and we are the only one recognized in Maryland. Maryland Veteran's Administration Secretary Chow suggested we submit an application to acknowledge the history of our long-standing Veteran's Day Parade for the past 35 years. President Eisenhower formed a committee in 1954 to plan and promote Veteran Day observances nationally. There is a website that will show the 2012 designees.

Approval of GHD, Inc. Task Order for Bid Document Preparation for the Painting of the Greenbrier Water Tower – Now that the Church Street Tower project has been completed we are ready to move forward with the painting of the Greenbrier Tower. This project is funded at \$374,114 in the FY 13 budget. Task Order #7 is in the amount of \$11,800 for the preparation of the bid documents. Mr. Wheatley will be managing the project once it is bid and awarded. Authorization is needed for the Administrator to issue task order #7 to GHD.

Councilmember Collier moved to approve as presented; seconded by Councilmember Roberts, no further discussion, motion passed unanimously.

One Maryland Broadband Network (OMBN) Project – The State of Maryland Information Department is connecting public schools, libraries, public safety and other government buildings statewide and is scheduled to begin work in Southern Maryland. We met with them, particularly about our concerns regarding the new streetscape work along Washington Street and they have graciously agreed to re-engineer and move the cabling along Lawrence Avenue. We did send out notices door-to-door to notify the residents along Lawrence Avenue and the surrounding neighborhoods.

Councilmember Roger Mattingly asked that this information be placed on the Town's website and Facebook page.

Mayor Report – Mayor Burris

Mayor Burris stated that they have submitted the paperwork on the Ethics Ordinance as required by the State of Maryland and are waiting to hear back on final approval.

He stated that we are moving forward on the Vision for Leonardtown and Waterfront Phase II and will be meeting with the consultant Mr. Sam Crozier.

Mayor Burris noted that Mr. Lee Starkoff, Engineer for SHA made a presentation to the County and the Town providing them with updated information on road construction. The Town discussed the delay of obtaining the permit for the entrance of Clark's Rest and was told that it should be approved in the next 30 days.

Ms. McKay and I met with Mr. Coster and Mr. Wall of the Department of Business and Economic Development, which Councilmember Hammett and I had met with during the MML Convention. They would like to bring other members down and do a bus tour of the Town.

He reported that he met with the St. Mary’s Historical Society and gave them an overview of Town activities.

Mayor Burris commented that one of his objectives was to expand communication with the public and is making himself available for 30 minutes following each of the monthly Town Council meetings to meet with anyone one on one that may want to share any ideas or concerns or answer any questions.

Council Reports

Events – Roger Mattingly

Councilmember Mattingly stated that it is believed that approximately 4,000 guests enjoyed “Beach Party on the Square” this past Saturday, August 4th. The Events office has received positive feedback regarding the hose downs provided by LVFD, the stilt-walker, the inflatables, Mad Science, the contests for the kids and the informative health care booths. There were quite a few activities held down at the Wharf. He thanked Maria for all her hard work and staff for their help along with the volunteers.

He stated that we have a new event scheduled. The Motor Rally to Leonardtown Walking Poker Run, which is scheduled for August 17th from 5 – 8:00 PM. Commissioner Dan Morris is working with a Committee and The Greenwell Foundation to secure volunteers and work out logistics for the evening. Twelve businesses have come forward to sponsor dealer tables, and The Rum Runners are scheduled to perform. Proceeds will directly benefit Vacations for Vets.

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Event</u>
Friday, August 17 (Rain date: August 24)	5 - 8 PM	Motor Rally to Leonardtown @ Town Square
Saturday, August 18	7:30 – 8:30 AM	Sunrise Yoga at Leonardtown Wharf
Wednesday, August 22	5:30 – 7:00 PM	SMC Chamber of Commerce Business After Hours @ St. Clement’s Island Museum - Co-hosted by Friends of the St. Clement’s Island/Piney Point Museum and BB&T
Saturday, August 25	6 – 9 PM	Downtown Tunes rock ’n’ roll with GeeZer & Wiskers @ Town Square
Monday, Sept. 3	HOLIDAY	Town offices CLOSED
Saturday, Sept. 8	10 AM – 3 PM	Fall Follies in the Leonardtown Square

Saturday, Sept. 15	9 AM	Walk for the Poor @ Father Andrew White School proceeding into the downtown area
Sunday, Sept. 16	12 Noon – 5 PM	Taste of St. Mary’s in Leonardtown Square
Thursday, Sept. 20	3 - 9 PM	St. Mary’s County Fair @ Fairgrounds
Fri., Sept. 21, Sat., Sept. 22	9 AM – 9 PM	
Saturday, Sept. 22	10:30 AM	<i>Parade – Commissioners invited to Participate</i>
Sunday, Sept. 23	9 AM – 6 PM	
Saturday, Sept. 29	3 – 9 PM	Lions’ Club Wharf Bash @ the Wharf

Community Development and Strategic Planning - Hayden Hammett

Councilmember Hammett reported that he plans to meet with the Economic Development Directors in the Tri-County area to learn a bit more about their processes and projects, some of which we have some similarities.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Mattingly reported that he has volunteered to be on the Emergency Preparedness Committee for the MML and the first meeting will be held on Saturday, September 8 at their offices in Annapolis.

During the recent meeting, he attended, of the Hazards and Mitigation Committee for the County, a discussion came up about placing mile markers along the McIntosh Run.

Ms. McKay responded that there have been discussions with Patuxent Adventure about placing markers along McIntosh Run for safety response purposes but we also want to incorporate some environmental information along with the markers.

He attended the Fire and Rescue Appreciation Day at the Governmental Center on Saturday, August 11th and thanked all of the volunteers for all they do for the Town.

He is also working on the emergency contact information for the Town office and an emergency plan for office staff.

MML/SMMA – Leslie Roberts

Councilmember Roberts reported that the new officers from North Beach took over for the 2012-2013 term and the first meeting will be held September 5 hosted by Leonardtown. Ms. Dimsey did a great job looking at various places to hold the meeting and Mr. Dorsey has graciously offered the Church sans fee for the meeting. The Church is a great venue to showcase a historic building that has been refurbished and is being used in different ways.

Capital Projects – Tom Collier

Councilmember Collier reported that he prepared a detailed report after he and Mr. Wheatley took a tour around Town and noted the various repairs needed on the streets and roads. The

report is prioritized and tiered to reflect immediate attention or future attention and coordinates with present/future budget objectives.

Council Members commented how very thorough and informative this information was and thanked Councilmember Collier for doing such an excellent job.

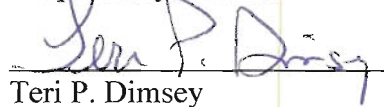
Council Members also noted the work done by AB&H on Fenwick Street looks great. Mayor Burris commented that on August 17, 2012, at the Leonardtown Arts Center, Congressman Steny Hoyer is sponsoring an art show exhibiting work by students in the Fifth District. He selected this location as three of the recipients are from St. Mary's County. This is also the same night as the Motor Rally Poker Walk.

Mayor Burris was contacted by Mr. John Cook, who is interested in bringing hydro plane boat races back to Leonardtown sometime next year. We will set up some meetings to discuss details.

And, he was informed that sometime in September, there will be a Model T Rally in and around Southern Maryland and stopping at the Ye Ole Town Café for lunch.

Councilmember Roger Collier moved to adjourn the meeting at 4:35 pm; Councilmember Hammett seconded, motion passed unanimously.

Respectfully Submitted:

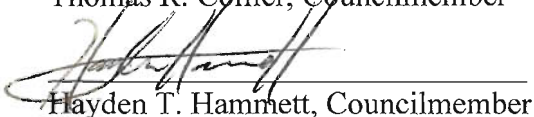

Teri P. Dimsey

Approved:


Daniel W. Burris, Mayor


Leslie E. Roberts, Vice President


Thomas R. Collier, Councilmember


Hayden T. Hammett, Councilmember


J. Maguire Mattingly IV, Councilmember


Roger L. Mattingly, Councilmember