



Commissioners of Leonardtown

41660 Courthouse Drive • P. O. Box 1, Leonardtown, Maryland 20650

301-475-9791 • FAX 301-475-5350

J. HARRY NORRIS III
Mayor

leonardtown.commissioners@verizon.net
leonardtown.somd.com

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **June 13, 2011 ~ 4:00 P.M.**

Attendees: J. Harry Norris, Mayor
Walter Wise, Vice President
Daniel W. Burris, Councilmember
Thomas R. Collier, Councilmember
Roger L. Mattingly, Councilmember

Absent: Leslie E. Roberts, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Recording Secretary, Dick Myers, The Bay Net; Jay Friess, The Enterprise; Guy Leonard, County Times. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Norris called the regularly scheduled meeting to order at 4:00 p.m. and called for the recitation of the Pledge of Allegiance.

Mayor Norris proceeded to take up the first item of business.

Approval of Minutes

The meeting minutes for the May 9, 2011 Town Council meeting were presented for approval.

Mayor Norris entertained a motion to accept the minutes as presented.

Councilmember Mattingly moved to approve the May 9, 2011 Town Council meeting minutes; seconded by Councilmember Burris; no further discussion, the motion passed unanimously.

COUNCIL: WALTER WISE, *Vice President* DANIEL W. BURRIS
THOMAS R. COLLIER ROGER L. MATTINGLY LESLIE E. ROBERTS

Treasurer's Report – Ms. Sothoron

Ms. Sothoron reported that the May financial information has been provided. No money needed to be transferred to or from the operating account during the month. We are 92% through the budget year. Through July and August we continue to receive revenue receipts from the State of Maryland and the County that get accrued back to this fiscal year. The final investment allocation to the Cedars Program was done in early May. Our total investment in this program is a million dollars as approved by the Council. During July and August we will be working on the rate study and our next residential reading is at the end of June and we will then have three quarters of information in which to start analyzing and making a recommendation for water and sewer rates based on consumption. I do suggest that we have one or two workshops during that time period to get some feedback from Council before making final recommendations.

Planning Report – DeAnn Adler

Last month's Planning & Zoning meeting was held on May 16, 2011. One case was heard:

Case #6-05 A – Four Rivers Condominium – 41680 Miss Bessie Drive – Confirmatory Plat Approval Request. This request was approved.

We also presented to the commission the proposed revisions to the Planning and Zoning fees which were introduced at the May meeting. A copy of the minutes and the Commission's recommendations were included in your packets and we will be discussing those fees today.

The next Planning & Zoning meeting is scheduled for June 20th. At this time, there are no cases to be and the meeting may be cancelled.

Deputy Report – Laschelle McKay

Ms. McKay remarked that Deputy Smolarsky is still out on light duty but we do have Deputy Hartzel in attendance today.

Town Administrator Report – Laschelle McKay

Ms. McKay reported that on the agenda is Resolution 1-11 Planning and Zoning Fee Revisions. At last month's meeting the research, along with staff's recommendations for fee revision was forwarded to the Planning Commission for review and recommendation. The fee revisions are before the Town Council this month in the form of a resolution for final decisions. You have before you the original staff recommendations with the research and a copy of an email with questions from Dan Burris. The comments relative to those questions are listed below the question. Also included is a copy of the draft Planning and Zoning minutes so that you can see the discussion and their recommendations. Finally, a copy of Resolution 1-11 with the new fee sheet is attached as per the recommendations. If changes are made during the Town Council meeting revisions will be made to the final attachment. Ms. McKay read Resolution 1-11.

Mayor Norris entertained a motion to approve the Resolution as presented.

Councilmember Burris moved to approve Resolution 1-11 as presented and per the recommendations of the Planning and Zoning Commission; seconded by Councilmember Wise; no further discussion, motion passed unanimously.

Mayor Norris entertained a motion to close the regular meeting and open the Public Hearing.

Councilmember Collier moved to close the regular meeting and open the Public Hearing; seconded by Councilmember Mattingly, motion passed unanimously.

Mayor Norris opened the Public Hearing on Ordinance No. 153 Adopting the Budget and Setting the Tax Rate for FY 2012.

Ms. Sothoron stated that the required advertisement was published in two local newspapers and posted on the Town website. No written or verbal comments were received.

Mayor Norris asked for any comments from the audience. There being none, Mayor Norris entertained a motion to close the Public Hearing.

Councilmember Mattingly moved to close the Public Hearing and reopen the regular meeting; Councilmember Collier seconded, motion passed unanimously.

Mayor Norris entertained a motion to adopt Ordinance No. 153.

Councilmember Collier moved to approve the adoption of Ordinance No. 153 – Adopting the Budget and Setting the Tax Rate for Fiscal year 2012; seconded by Councilmember Wise; no further discussion, motion passed unanimously.

Ms. McKay stated that she has an additional item to add to the agenda under her report. In this year's budget FY11 we had funded a replacement generator at the McIntosh Lift Station. We put it out for bid and we received one bid from Ryce Electric which came in at \$32,340, which includes a very specific generator and also removal of the old generator. We originally budgeted \$26,507. The balance of the funds would need to be funded as a budget amendment at the next meeting and this would need to be part of the motion if Council approved awarding this bid to Ryce Electric for the \$32,340 and this would leave \$5,833 for the budget amendment.

Councilmember Mattingly moved to approved awarding the Generator Bid to Ryce Electric for \$32,340 with a budget amendment to be done for \$5,833; seconded by Councilmember Wise; no further discussion, motion passed unanimously.

Ms. McKay also reported that she and Mayor Norris met with the District Engineer of SHA who had received their letter outlining and detailing the items still outstanding with the streetscape project. He was surprised at some of them as he had thought they had been completed. He assured them they would be completed on a timeline

Mayor's Report

Mayor Norris stated that Councilmember Roberts was in attendance during the earlier Executive Session and Workshop but was unable to stay for the Council meeting.

Mayor Norris reported that the Executive Session was to discuss Land Acquisition and entertained a motion on the subject.

Councilmember Mattingly moved to approve the Land Acquisition as discussed during the Executive Session; seconded by Councilmember Collier; no further discussion, motion passed unanimously.

He reported that on Saturday, the Lions Club will host the start of the annual Crab Feast with an event at the Wharf from 5 pm to 9 pm with the proceeds going towards Hospice House.

Council Reports

Events - Councilmember Mattingly

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Tuesday, June 14	6 PM	Flag Day Celebration on lawns of the Governmental Center complex
Wednesday, June 15	9 AM	SMC Chamber Golf Outing @ Breton Bay Golf Course
Friday, June 17	5 PM	Freedom Walk through Leonardtown beginning at Historic Tudor Hall
Saturday, June 18	7-8 AM	Sunrise Yoga @ Leonardtown Wharf
Sunday, June 19	2-3:30 PM	Gospel Music Concert in the Square by the Leonardtown Church of the Nazarene
Wednesday, June 22	5:30 PM	Chamber Business After Hours @ St. Mary's Landing Apartments (21590 Pacific Drive, Lexington Park)
Sunday, June 26	1 - 5 PM	So. Md. Food & Arts Festival sponsored by Big Brothers/Big Sisters @ Leonardtown Wharf
Friday, July 1	5 - 8 PM	"First Friday" Celebration in Leonardtown
Saturday, July 9	3 - 9 PM	Potomac Jazz & Seafood Festival @ St. Clement's Museum

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Saturday, July 9	7 - 8 PM	St. Mary's River Concert Series Brass Ensemble Performing on location in Leonardtown Square
Tuesday, July 12, 19 & 26	6:45 PM	CSM Twilight Performance Series @ the College of So. Md. – Leonardtown Campus
Friday, August 5	5 - 8 PM	Special "First Friday" Celebration to kick-off Beach Party on the Square
Saturday, August 6	4 - 9 PM	Beach Party on the Square
Thursday, August 11, Friday, August 12, & Saturday, August 13	4 - 10 PM 3 - 11 PM 9 AM-11 PM	"Lil" Margaret's Bluegrass & Old Time Music Festival @ Goddard Farm

Economic Development – Councilmember Burris

Councilmember Burris reported that a new business will be opening on Washington Street called Fuzzy Farmers Market and they will be selling agricultural type crafts.

The Leonardtown Lions Club will be holding a new event during Beach Party this year called the "Running of the balls", which entails people buying a numbered golf ball and all will be released at one time and the winning number will be the one that crosses the finish line first.

Streets and Roads – Councilmember Wise - No Report

Capital Projects – Councilmember Collier - No Report

MML/SMMA – Councilmember Robert – Absent

Councilmember Burris moved to adjourn the meeting at 4:35 p.m.; Councilmember Collier seconded the motion, which passed unanimously.

Respectfully Submitted:

Teri Dimsey, Recording Secretary

Approved:

J. Harry Norris, III, Mayor

Walter Wise, Vice President

Daniel W. Burris, Councilmember

Thomas R. Collier, Councilmember

Roger L. Mattingly, Councilmember

Absent

Leslie E. Roberts, Councilmember