



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown
Leonardtown Planning and Zoning Commission Meeting
April 19, 2021 ~ 4:00 p.m.

Attendees: Jean Moulds, Chairperson
Andrew Ponti, Member
Heather Earhart, Member
Laura Schultz, Vice-Chair

Excused: Doug Isleib, Member

Also, in attendance were Town staff members Laschelle McKay, Town Administrator; and Teri Dimsey, Executive Secretary. Other persons present were Barry Vukmer of Chesapeake Trails Surveying. Sign-in sheets for this meeting are on file at the Town Office.

Chairperson Moulds called the meeting to order at 4:00 p.m. *Member Ponti made a motion to approve the minutes of March 15, 2021 and Member Earhart seconded. The motion passed by a 3-0 vote with Laura Schultz abstaining.*

Town Administrator's Report:

Mrs. McKay gave an overview of the March and April 2021 Town Council meetings.

New Business:

Case No. 25-21 **Boundary Line Adjustment Plat Parcels 360, 362, 363, 364 – Van Wert Lane**
Request for Review and Approval.

Owner: Van Wert, LLC and Commissioners of Leonardtown (Purchaser)
Property: Van Wert Lane; Tax Map 133, Parcel(s) 360, 362, 363, and 364
Land Area: 0.75 Acres +/-
Zoning: Commercial Business

Mrs. McKay gave an overview of the boundary line adjustment indicating the Commissioners of Leonardtown are under contract to purchase 15,021 sq. feet +/- (Parcel 364) from Van Wert, LLC to construct shellfish protection tanks on as part of the wastewater treatment plant expansion. Part of the agreement includes selling Van Wert, LLC 1,112.3 sq. feet +/- (shown in orange on Exhibit 1) and giving a 1,117.2 sq. foot +/- (shown in blue on Exhibit 1) parking easement to same. Additionally, Van Wert, LLC is giving a 1,112.8 sq. foot (shown in green on Exhibit 1) stormwater easement to the Commissioners of Leonardtown. All of these transactions make it necessary to do a Boundary Line Adjustment Plat (BLAP).

Chairperson Moulds entertained a motion on the project. Member Schultz made a motion to approve the request for Case No. 25-21 Boundary Line Adjustment Plat for Van Wert, LLC – Parcels 360, 362, 363, and 364 and Member Earhart seconded. The motion passed by a 4-0 vote.

Review of Monthly In-House Permits – Chairperson Moulds asked if the new development was almost finished. Mrs. McKay indicated that the Meadows at Town Run development is currently developing phase two and are preparing to submit a Concept Plan for the Wilkenson property which connects to Meadows at Town Run.

Mrs. McKay gave an overview of the new traffic patterns in the downtown square. Chairperson Moulds asked if more traffic signage could be incorporated in and around Tudor Hall Road by the Historical Society. Mrs. McKay indicated she would look into this for future signage projects.

Chairperson Moulds entertained a motion to adjourn the meeting. Member Ponti made the motion; seconded by Member Schultz. There being no further discussion, the motion passed by a 3-0 vote. The meeting was adjourned at approximately 4:13 p.m.

Respectfully submitted:

Jada Stuckert, Planning & Zoning

Approved:

Jean Moulds, Chairperson

Laura Schultz, Member

Andrew Ponti, Member

Heather Earhart, Member

Excused

Doug Isleib, Member