

**Commissioners of Leonardtown**  
**P.O. Box 1**  
**Leonardtown, MD 20650**  
**Telephone (301) 475-9791 · fax (301) 475-5350**

Please fill out the following information  
COMPLETELY. An incomplete application  
May delay processing of your permit.

**6 MONTH TEMPORARY**  
**REAL ESTATE SIGN PERMIT APPLICATION**

Business Name: \_\_\_\_\_  
Sign Location: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Contact Phone #: \_\_\_\_\_ Contact Fax #: \_\_\_\_\_  
Contact E-mail Address: \_\_\_\_\_

Number and type(s) of sign(s) requested:

<u>Number:</u>	<u>Type:</u>	<u>Size:</u>
_____	Ground (Monument) Sign	_____
_____	Flat Wall Sign (1 s.f. per 1 ft. of frontage)	_____
_____	Pole Sign	_____

Sign Permit Fee: (25cents per sq. ft. of signage face per sign, **\$10 minimum**) \$ \_\_\_\_\_

A plat/site plan showing the proposed location of the sign must be provided prior to approval. It must include a sketch of the sign, indicating the type of sign, wording, color, kind of construction and dimensions.

- ◆ Proposed signs must be setback at least 20 ft. from the State owned right-of-way.
- ◆ No sign, or part thereof, shall be located within a clear vision area.

**VALID FOR 6 MONTHS**

Section 9-1 Temporary Real Estate Signs

1. In any district, one temporary real estate sign, not exceeding 24 sq. ft. in area and located on the property shall be allowed for each lot, parcel or tract for sale. If the lot or parcel in question has multiple frontage, one additional 24 sq. ft. sign shall be allowed.
2. In any district, one temporary real estate sign not exceeding 60 sq. ft. in area, located within the subdivision advertised, shall be allowed.
3. One temporary, non-illuminated, sign may be erected near each major intersection to the subdivision, with a total of four such signs permitted. Such approach signs shall show a direction arrow, the name of the subdivision and the name of the developer or seller. These signs shall be not more than 3 ft. long and 1 ft. high. The top of the sign shall extend no more than 8 ft. above grade.

**For Town Use Only**

**Date Filed:** \_\_\_\_\_ **Fee Paid: \$** \_\_\_\_\_ **Case No. #:** \_\_\_\_\_

**Planning Director's Signature:** \_\_\_\_\_

**Date Issued:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_