

LEONARDTOWN WEDDING VENUE FAQ'S

- ✓ Completed Application is required with fee to reserve on a first come, first serve basis, although we make every effort to accommodate all. Check payable to **Commissioners of Leonardtown.**
- ✓ Staff is available for a walk through to show you options for set up, especially if you decide you will need electricity.
- ✓ No restrictions concerning photographers, music, officiants, or floral decorations, except those listed on the Park Rules and Regulations sheet.
- ✓ You can set a up a few hours before your event, though you might want to have someone stay in the area until the ceremony starts to make sure no one tampers with your set up.
- ✓ You should also check with your rental company to see if they can pick everything up after the ceremony is over, as we do not have any way of securing items overnight.
- ✓ Tents are usually ok to set up the day before and take down the day after. DO NOT stake anything without prior approval in order to avoid damaging the underground irrigation system.
- ✓ Have a plan about parking and transporting your guests to the venue. The parking areas at the Wharf fit about 75 cars, but you may want someone there to help organize and direct that. Another option is to have some of your guest's park in the public lots in Town and have a van or other shuttle to drive them up and down the hill. We cannot block parking for you, but you are welcome to reserve a few spaces for your officiant, wedding party and family.
- ✓ The Wharf is a public park so you can go there anytime you would like to walk through and prepare for your wedding day. Other people may also use the park during your wedding, but they should not interfere with your event and guests.
- ✓ Please contact your insurance company regarding the liability insurance. You should have them assess for a \$1,000,000 minimum liability. (See attached sample at the end of the application) This may seem excessive, but it the generally accepted standard for having a private event in a public park. **See next page for more information on obtaining Certificate of Liability**

CERTIFICATE OF LIABILITY INFORMATION

We recommend you first contact your Home Owners Insurance Company as the cost may be lower. Often couples get this coverage through their (or their parents') homeowner's insurance. If you need more help with this, feel free to call Dan Burris at Olde Towne Insurance for assistance: 301-475-2467. He would be happy to help you.

Or you can utilize **TULIP** – online and they accept credit card payments

Tenant User Liability Insurance Program (TULIP)

A low-cost insurance policy that protects both the "Tenant User" and the local government. A "Tenant User" is any outside party using a local government's facilities. The policy applies to bodily injury or property damage arising out of the use of the local government's premises by "Tenant Users."

Provides \$1 million in liability protection for many types of events. Costs are based upon the event type, number of people, level of risk, length of the event, special requirements and amount of coverage needed. A Certificate of Insurance is sent to the purchaser and the local government via email.

<https://tulip.onebeaconentertainment.com/e/tulip/apply.aspx>

VENUE ID CODE: 0501-AJN Venue search: Leonardtown

OTHER OPTIONS

<http://www.markeventinsurance.com/wedding/liability-insurance/>

<http://www.wedsure.com/wedding-event-insurance.jsp#>

RENTAL INFORMATION

Bailey's Catering Company	(301) 475-2699	http://www.baileyscatering.com/
Tri County Rent a Tent	(301) 904-0661 or	(301) 373-2131
Elitz Beatz	(301) 884-4152	http://www.elitebeatz.com/
Something Special by Tracey (FB)	(301) 884-3551	http://www.somethingspecial.name/

CATERING

Quality Street Kitchen & Catering	301-997-0700	http://www.qualitystreetcatering.com/
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LODGING

Best Western Plus on Park Avenue	(301) 475-3000	http://www.bestwestern.com/
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TOWN OF LEONARDTOWN

Links for florist, restaurants, printing <http://leonardtown.somd.com/visit/index.htm>

ST. MARY'S COUNTY

More wedding info and things to do: <https://www.visitstmarysmd.com/>

WEDDING OFFICIANTS

Creative Weddings of Southern Maryland <http://www.creativeweddings-somd.com/Welcome.html>
Dearly Beloved Ceremonies (Janna Gestner) gestner@md.metrocast.net or 240-298-7940

