



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown Town Council Meeting Minutes October 9, 2018

Attendees: Daniel W. Burris, Mayor
Tyler Alt, Council Member
Hayden T. Hammett, Council Member
J. Maguire Mattingly IV, Council Member

Absent: Christy Hollander, Council Member
Mary Maday Slade, Council Member

Also, in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Teri Dimsey, Executive Secretary; Jackie Post, Fiscal Clerk; Beth Sandberg, Office Manager; Roger Mattingly, Resident; Guy Leonard, County Times; Taylor DeVille, Enterprise. A complete list of attendees is on file at the Town Hall.

Councilmember Hammett proceeded with the invocation and Mayor Burris asked Ms. Dimsey to lead the Pledge of Allegiance.

Approval of Minutes

Meeting minutes for the September 10, 2018 Town Council were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Mattingly moved to approve the September 10, 2018 minutes as presented; seconded by Councilmember Alt; motion passed unanimously.

Mayor Burris moved on to the next order of business.

Treasurers Report – Rebecca Sothoron

Ms. Sothoron reported that for the month of September there were no transfers to or from the Operating Account or MLGIP account. Two financial reports have been provided for your review. One is for the September 30 quarter and the other is the current draft of the FY18 Audit which is not finalized yet. We are 25% through this budget year. The auditors will return soon for three more days of field work, the financial statements will be prepared and the auditors will present their findings at the November meeting.

COUNCIL: TYLER ALT HAYDEN T. HAMMETT
CHRISTY HOLLANDER J. MAGUIRE MATTINGLY IV MARY MADAY SLADE

Planning & Zoning Report – Laschelle McKay

The last Planning & Zoning meeting was held on August 20, 2018 with one item on the agenda.

Case No. 26-13B Atlantic Broadband - 23339 Greenbrier Road

Request for Concept and Final Approval for 3 New Antennas which was approved.

The next Planning & Zoning meeting will be held on October 15, 2018 with one item on the agenda.

**Case No. 66-18 St. Mary's County Adult Detention Center Expansion
23110 Leonard Hall Drive**

Request for Concept Plan Approval for an approximately 9,500 sq. ft. addition.

Police Report

Corporal Nelson reported on past and upcoming Town event/activities and provided Council with a written report of all of her past month activities.

Town Administrator's Report – Laschelle McKay

Golf Cart/Utility Vehicle Purchase

The Town budgeted \$12,000 to purchase a golf cart/utility vehicle for use during events and for WWTP staff needs. We have received three quotes. The purchase would exceed \$5,000. Because this is outside our procurement requirements, we need Town Council to approve the purchase of the golf cart/utility vehicle from the lowest priced supplier, which is Hugh C. Gardiner for \$10,999. We wanted to purchase from a local dealer as there were specific needs/service for this type of vehicle.

Hugh C. Gardiner – Cub Cadet Challenger - \$10,999.00

John Deere – XUV590M - \$12,850.50

John Deere – XUV825i - \$15,000.00

Councilmember Mattingly moved to authorize the purchase of a Cub Cadet Challenger utility vehicle from Hugh C. Gardiner in the amount of \$10,999; Councilmember Alt seconded; no further discussion, motion passed unanimously.

Councilmember Hammett inquired about the budget for placing a magnetic sign on the side of the utility cart.

Mayor Burris noted that Roger Mattingly had had one previously made and we could possibly use that.

Renew /Maintenance and Repair Contract

The utility maintenance/repair contract was bid in 2015 and was awarded to AB&H Excavating for two years with three one-year extensions. There are two extensions still available. AB&H has had the contract since 2010 and has done a good job. Staff is recommending another one-year extension.

Councilmember Hammett moved to renew the Maintenance and Repair Contract with AB&H Excavating for an additional year ending November 30, 2019; seconded by Councilmember Mattingly, no further discussion, motion passed unanimously.

Public Art Project Update

Ms. McKay reported that the artist has begun painting the mural that will be going up on the side of the Hair Company building. This mural depicts the history of the Leonardtown Wharf. Building owner, Jackie Buckler is prepping the wall by having it power washed and cleaned to be ready for the artist. We hope the installation will be completed by the November First Friday.

Sustainable Growth Commission

The Commission held their annual meeting at the Town Hall which was our first time using the second-floor meeting room. They were very impressed with the Town and the re-development and in-fill that the Town has available. Lunch was provided at Shepherd's Old Field Market following a bus tour of the Wharf and a walking tour downtown with County officials.

Elevator -Waiting for elevator to be inspected, which should be in the next few weeks.

Mayor's Report – Mayor Burris

Mayor Burris reported that he will be attending the MML Fall Conference in Annapolis and will attend a number of the workshops.

The Leonardtown Fire Department has voted on offering the Town the old Carousel. Mayor Burris asked Roger Mattingly, in attendance today, if he had anything he would like to add.

Mr. Mattingly remarked they had plans to build a building to house the carousel but that changed, therefore, they wanted to explore the Town's interest in utilizing the carousel.

Events – Tyler Alt

Councilmember Alt reported that it has been a very busy time with various events:

Art Walk First Fridays took place on Friday, September 7th. The rain held off for the event, and it was a wonderful evening. There was steady traffic to the participating businesses to view the featured artwork, and the SMCM Tiny House was a popular draw. There were lines of people excitedly waiting to take a tour of the house, which was the result of a 2-year course that was designed to teach the SMCM and learn how to apply ideas of sustainability, design, and community.

The final session of this year's Sunrise Yoga series took place on Saturday, September 8th.

The [Bushwoodstock II Wharf Jam](#) took place at [Wharf](#) on Saturday, September 8th. Those who braved the light showers were treated to a great day of music.

Unfortunately, due to hurricane forecasts, this year's Taste of St. Mary's, originally scheduled for Saturday, September 15th, was cancelled. September's Coastal Arts Market, also scheduled

for the 15th, was initially cancelled, however the event was held at the last minute when the forecast became more favorable.

A Ribbon Cutting was held on Friday, September 21st in honor of the opening of Shepherd’s Old Field Market. The event was attended by Mayor Burris and Commissioners Jay Mattingly and Christy Hollander, and the official Grand Opening for the Market was held on Saturday, September 22nd.

The 1st Annual Be a Hero 5k was held on Saturday, 22nd to raise funding to build the Discover U Children’s Museum. The beautiful weather and exciting event drew over 100 participants. Participants dressed as their favorite heroes, and everyone who registered for the event received a super hero cape.

The last weekend in September was event-filled. The Walk for the Poor took place on the morning of Saturday, September 29th. Also, on Saturday, was the Fall Bar Crawl and the first Day of the Harvest Festival and Grape Stomp at the Port of Leonardtown. The two-day festival featured live music, food, wine tastings, and grape stomping.

The Fall into Leonardtown First Friday, the Fall Boat Regatta and the Tractor Parade took place on the first weekend in October. Details about these events will be included in the next Town Council Report.

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Event/Meeting</u>
Friday, October 5 th	5:00-8:00 p.m.	Fall into Leonardtown First Friday in Sq.
Saturday, October 6 th – Sunday, October 7 th	Various times	The Fall Boat Regatta @ the Wharf
Sunday, October 7 th	1:00 – 3:00 p.m.	The Tractor Parade in the Square
Saturday, October 13 th	9:00 a.m. – 3:00 p.m.	Coastal Arts Market @the Wharf
Saturday, October 20 th	7:00 a.m. – 12:00 p.m.	Ryken 5k around town
Saturday, October 20 th	3:00 – 5:00 p.m.	Trick-or-Treat on the Square
Saturday, October 27 th	8:30 – 9:30 a.m.	Zumba Fitness Around Town Series Kickoff & Halloween Party @ POL
Saturday, October 27 th	10:00 a.m. – 3:00 p.m.	SOMD Pinups for Paws @ the Wharf

Community Development and Planning – Hayden Hammett

Businesses are dropping off the zip code survey that was provided by the consultants to see where our customers are coming from. Also, the consultants hope to complete the draft downtown plan sometime in mid-November and meet with the Town to review.

Utilities – Christy Hollander (absent)

Ms. McKay noted that we have received the draft sewer report and are waiting on the water report and will schedule a workshop to review.

SMMA Update – Jay Mattingly

Councilmember Mattingly reported that he attended the SMMA on September 12th and they were able to elect the officers due to a delay in May. Excited to say that the Town of Port Tobacco has returned to attending SMMA meetings. SMMA is talking about utilizing social media specifically for the SMMA chapter such as a Facebook group page. Will be attending the MML Board meeting during the Fall Conference.

Business Development/Retention – Mary Maday Slade (absent)

Mayor Burris entertained a motion to adjourn.

Councilmember Mattingly moved to adjourn the regular meeting at 4:22 p.m.; seconded by Councilmember Alt, motion passed unanimously.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Tyler Alt, Councilmember

Hayden T. Hammett, Councilmember

Absent
Christy Hollander, Councilmember

J. Maguire Mattingly IV, Councilmember

Absent
Mary Maday Slade, Councilmember