



Commissioners of Leonardtown

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DANIEL W. BURRIS
Mayor

LASCHELLE E. MCKAY
Town Administrator

Commissioners of Leonardtown **Town Council Meeting Minutes** **January 9, 2017**

Attendees: Daniel W. Burris, Mayor
Leslie Roberts, Vice President
Thomas M. Combs, Councilmember
Hayden T. Hammett, Councilmember
J. Maguire Mattingly IV, Councilmember
Roger L. Mattingly, Councilmember

Also in attendance were: Laschelle McKay, Town Administrator; Rebecca Sothoron, Treasurer; Jada Stuckert, Planning Assistant; Jackie Post, Fiscal Clerk; Maria Fleming, Events Coordinator; Guy Leonard; County Times; Jeff Sturdevant and Jason VerNooy of GHD; Jeff Brown, Clarks Rest and Mike Mummaugh Paragon Properties.. A complete list of attendees is on file at the Leonardtown Town Hall.

Mayor Burris asked Councilmember Hammett to say the invocation and Ms. Dimsey to lead the Pledge of Allegiance.

Mayor Burris remarked that we do have a revised agenda to include an Executive Session on Property Acquisition. We also have a presentation today from GHD on the ENR upgrade.

Approval of Minutes

Meeting minutes for the December 10, 2016 Town Council were presented for approval.

Mayor Burris entertained a motion to accept the minutes as presented.

Councilmember Combs moved to approve the December 10, 2016 minutes as presented; seconded by Councilmember Roger Mattingly; motion passed unanimously.

Treasurer's Report – Rebecca Sothoron

Ms. Sothoron reported that no transfers were made this month. We are 50% through the budget year.

Budget Amendment BJ03-17 – GHD Task Order 16 – Water Capacity Management Plan. This is to formalize the action Council took at the last meeting to approve the study, which is required by MDE.

Councilmember Hammett moved to approve BJ03-17 as presented; seconded by Councilmember Combs, no further discussion, motion passed unanimously.

Ms. Sothoron reported that the FY2018 Budget Calendar has been drafted and distributed. We have a longer period of time to work with and this allows us to provide better predictions. The late schedule requires Council and departments to provide budget requests by April 7, 2017.

The County Treasurer is preparing for the Tax Sale in March and we have four accounts that are outstanding. We have received a good amount of electronic tax payments. It was not an easy process but we expect it to get easier over time.

We are awaiting word from the utility software provider on when we will receive the in-house kiosk. We are buying it but will pay an annual maintenance fee.

Police Report – No report

Mayor Burris noted that the Town is continuing discussion with the Sheriff's Department for a replacement.

Planning & Zoning Report – Jada Stuckert

The last Planning & Zoning meeting was held on November 21, 2016. There were no items on the December agenda.

The next Planning & Zoning meeting will be held on January 17, 2017, and currently has one item on the agenda:

Case No. 2-16 St. Aloysius Catholic Church, 22800 Washington Street
Request for Final Site Plan Approval

Town Administrator's Report – Laschelle McKay

Ms. McKay stated that Mr. Jeff Sturdevant and Mr. Jason VerNooy, of GHD, the engineers who are overseeing the ENR Upgrade, are here today to present an update of the work being done to date at the Waste Water Treatment Plant.

Mr. Sturdevant and Mr. VerNooy presented a power point presentation showing the work completed, work in progress and what work is on-going. A copy of the presentation is available at the Town office.

Mayor Burris thanked Mr. Sturdevant and Mr. VerNooy for their presentation and bringing the Council and staff up to date on the ENR Upgrade project.

Mayor Burris asked Ms. McKay to proceed with the Town Administrators report.

Ms. McKay reported that recently the State provided information on the increasing benefits of what the Arts can bring into the economy. Per a recent article from the Maryland Department of Commerce:

Maryland's nonprofit arts sector had a \$1.16 billion total impact on the state's economy and supported 14,564 full-time jobs in Fiscal Year 2015 – up from \$1.05 billion and 12,155 jobs in the previous year, according to a new economic impact report from the Maryland State Arts Council (MSAC), an agency within the Maryland Department of Commerce that works to encourage and invest in the arts for all Marylanders. Spending by the MSAC's 299 grantee arts organizations and their audiences support the Maryland economy by creating and retaining jobs and generating revenue for businesses and state and local governments.

Mayor's Report – Mayor Burris

Mayor Burris reported there is some recent interest in the RFP for a restaurant at the Wharf and we will continue to pursue this interest.

Events – Roger Mattingly

The time change for Santa and Mrs. Claus on December 10 was not as successful as the time change for Trick-or-Treat, and moving the event indoors, as well as multiple new “Santa” events in the area the same weekend, really put a damper on our numbers – about ½ our usual attendance. While the event has value – offering free pictures with Santa in a low-stress environment – we need to evaluate the best time and place for holding it.

The January First Friday was dedicated to Nolan Scully who continues to bravely fight against cancer. Participating businesses are donating a portion of their proceeds from the event, and collecting money throughout the month. The Foundation for Heroes, Southern Maryland Entertainment, the Sheriff's Office, Fire Department and Rescue Squad also participated in this kid-friendly event.

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Monday, Jan. 16 Jr. Day	HOLIDAY	Town Office closed for Martin Luther King,
Wednesday, Jan. 25	5:00 PM	Chamber Business After Hours Settlers Landing 45086 Voyage Path California, MD. 20619

Upcoming Events of Interest/Meeting Reminders:

<u>Date</u>	<u>Time</u>	<u>Meeting</u>
Friday, Feb. 3	5 - 8 PM	Mardi Gras First Fridays in Leonardtown Check www.leonardtownfirstfridays.com for details
Monday, Feb. 20	HOLIDAY	Town Office closed for President's Day
Thursday, Feb. 23	5-7 PM	Southern Maryland Legislative Reception 126 West Street Annapolis, MD RSVP to the Tri-County Council of So MD

Community Development and Strategic Planning – Hayden Hammett

Councilmember Hammett reported that several business projects continue to move forward.

ENR Upgrade – Tom Combs

Councilmember Combs remarked that GHD provided the update today and thanked them for such an informative presentation.

SMMA Update – Leslie Roberts

Councilmember Roberts reported that we have three events coming up. This Wednesday is the opening day reception for MML Legislative Session. Next Wednesday, January 18, is the SMMA meeting hosted by the City of Annapolis and will be held in Annapolis. There is also the Mayors Association Winter Conference in February and Mayor Burris will be attending.

Safety and Emergency Preparedness – Jay Mattingly

Councilmember Mattingly reported that he and Mr. Wheatley worked with Bowles Farm on snow removal which went smoothly and they did a great job. He will be attending the next MML Directors meeting on January 28th.

Mayor Burris entertained a motion to close the regular meeting with a ten minute break and then into Executive Session.

Councilmember Hammett moved to adjourn the regular meeting at 5:15 p.m. with a ten minute break to continue then into Executive Session; seconded by Councilmember Combs, no further discussion; motion passed unanimously.

At 6:25 p.m. the regular meeting was reopened, Councilmember Roberts moved to approve Mayor Burris to negotiate what was discussed in Executive Session. Councilmember Hammett seconded, the motion carried 4-0. Councilmember Roger Mattingly was no longer in attendance.

Councilmember Hammett moved to adjourn the meeting at 6:30 p.m., seconded by Councilmember Roberts; motion passed 4-0.

Respectfully Submitted:

Teri P. Dimsey

Approved:

Daniel W. Burris, Mayor

Leslie E. Roberts, Vice President

Thomas M. Combs, Councilmember

Hayden T. Hammett, Councilmember

J. Maguire Mattingly IV, Councilmember

Roger L. Mattingly, Councilmember